



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

APPASAHEB R. B. GARUD ARTS, COMMERCE AND SCIENCE COLLEGE

**APPASAHEB RAGHUNATHRAO BHURAO GARUD ARTS, COMMERCE AND
SCIENCE COLLEGE, SHENDURNI, TAL. JAMMER, DIST. JALGAON**

MAHARASHTRA

424204

www.arbgarudcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Shendurni Secondary Education Co-operative Society, Ltd. Shendurni, founded by Acharya Bapusaheb Gajananrao Garud, Former Dy. Speaker of Maharashtra Legislative Assembly on 17th July, 1944, is one of the leading educational institute in Jalgaon District. The value of its contribution to imparting higher education in general is enormous, as it has, from the very beginning, tried all its best to lay emphasis on the education of the downtrodden, the poor and ignorant that really forms the major bulk of society. Acharya Bapusaheb believed that education alone could eradicate illiteracy and superstitions, social and economic inequality. Throughout his life he tried to reflect this belief into reality.

Appasaheb Raghunathrao Bhaurao Garud Arts, Commerce and Science College, Shendurni, is established in May, 1971. It is a unit of The Shendurni Secondary Education Co-operative Society, Ltd. Shendurni. It is a Grant-in-aid and self financing educational unit affiliated to KBCNMU, Jalgaon. It has been reaccredited (Second Cycle) with 'B' grade (with 2.58 CGPA) by NAAC in February, 2014. Most of the students belongs to backward class, low income group and first generation learners of society.

The Society, adheres to the vision (<http://arbgarudcollege.ac.in/our-mission>) and mission (<http://arbgarudcollege.ac.in/our-mission/>) since establishment, the college imparts knowledge to the socially and economically backward students who reside in the rural area. The college has set its vision to generate academic, social, physical, cultural and spiritual values among the aspirants. This college strives to imbibe the two basic belief of the mother institute namely 'Education through Self-help' and 'Dignity of Labour' among the students through different activities.

College offers three-year integrated degree programmes in Arts, Commerce and Science, Faculty of Humanities (Arts) offering English, Economics, History and Political Science at Special and Marathi, Hindi and Geography are at General Level. Faculty of Science running on self-financing basis and offering Chemistry and Computer Science at Special and Physics, Mathematics, Zoology, Botany and Electronics are at General Level. College also inducted PG (M. Com) Programme from 2019-20 on self financing basis. In value addition college is offering 11 Certificate Courses out of these 3 is affiliated to KBCNMU, Jalgaon and 2 linked with industry.

Vision

Vision

“??? ?????? ?????? ?????????? ??????”

(There is nothing sacred in this world as knowledge)

Mission

Mission

A.R.B. Garud Arts, Commerce and Science College, Shendurni, Tal. Jamner, Dist. Jalgaon, is committed to involve the down-trodden classes of society that live in remote mofussial areas into the stream of national education, with the lofty aim of molding these young men & women into strong personalities and responsible citizens of the nation for the nation.

Mission

To provide education to the people from mofussial and rural areas by establishing educational institutions.



To provide education to all the classes of the society especially downtrodden, economically and socially backward class.

To motivate and promote faculty members as well as non-teaching staff to update their knowledge and skills

To promote the acquisition of knowledge and to offer opportunities for upgrading the knowledge, training and skills in all fields of human endeavor by developing educational network with use of modern communication media and technologies.

To promote sense of equality, national integration, social justice and to act as a catalyst in socio-economic transformation for national development in students of the college

To make arrangements of promoting healthy atmosphere, corporate life and welfare of employees as well as students

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The Parent Institute of the college i.e. The Shendurni Secondary Education Co-operative Society, Ltd. Shendurni is dedicated to the society from long standing of 75 years and this year, institute is celebrating its Platinum Jubilee year. The institute has proven **credibility** among the hearts and souls of our stakeholders. **Sound reputation of the management and its tremendous trust in society** has been the foremost strength of ours. The entire second half of the 20th century witnessed that, The Shendurni Secondary Education Co-operative Society, Ltd. Shendurni's contribution in educational field in particular. It has been essentially imbibing of the progressive thoughts among the hearts of the youths of modern India. This unit (college) has been following the same path right from its inception. It has also **earned trust of Governments, University, Society and social bodies** on the same line. This college crosses its radius and proves its **social commitment through extension activities and outreach programmes**. It applies *Think Globally, Act Locally* policy as its strategic plan. It has organized various **activities, programmes** and introduced **value-added, life learning, add on and skill development courses relevant to local, national and international needs of the students**. This college shows **readiness for positive change** and possesses **qualified and experienced staff** to execute its planning in time. These strengths reflect in its functioning through and through.

Institutional Weakness

Placement rate is to be enriched in Arts faculty particularly. **Alumni share** needs to be enhanced. The **government does not provide non-salary grants** and it hampers the planning structure of the IQAC and administration of the college and execution thereon in college. Government policy of **ban on recruitment of non-teaching staff**, it makes the in time execution of task is difficult; it turns office work tedious and human resource overworked. Next, the college is affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and has to follow the entire student related policies and decisions; it tends to offer **limited number of course choices for students**.

Institutional Opportunity

This scenario of rural affiliated status and rural students' background provides us **scope for introducing life learning, value added and add on courses**. It takes this location as an **opportunity to introduce more UG Special Programmes and more PG programmes** in the faculty of Humanities (Arts) and Science. Certainly, students' needs concentrate in completion of PG course in their respective disciplines. The long standing of forty eight years provides opportunity to us **to sustain as 'Top College' in the region** to continue with credibility among stakeholders, to introspect one's own existence and to prove it openly, this college has opportunity **to be assessed by external agencies like NAAC, University and ISO**.

Institutional Challenge

The college facing main challenges in educational fields is **distance education mode**. These challenges have

kept our student strength stagnant generally. Also the **local migration of students** due to their unavoidable reasons like girl students' marriage at early stage of graduation and most of the students of the college coming from downtrodden and low income group of society, therefore they are not ready to get higher education due to financial problem even after essential qualification and it affects the student strength and our functioning as such.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects

The main objectives of the college is to impart quality and skill-based education to all, especially to the socio-economically deprived and downtrodden students. With this mission, college offering 08 different programmes including special programmes under the faculty of Humanities (Arts), Science and faculty of commerce and management provide UG and PG programmes, it includes 07 UG and 01 PG (M. Com). It ensures effective curriculum delivery through: 1. academic calendar, evaluation calendar, and teaching plans 2. IQAC conducting the meeting for effective planning and implementation of curriculum through well planned and use of ICT. 3. Value Added and Add on Courses running in the college to improving students life learning skills and employability skills, which also provides placement opportunity to the students. The College is an affiliated institution and therefore the college has little bit academic and curricular flexibility. 5 faculty members working on BoS, out of 3 on KBCNMU, Jalgaon and 2 on Autonomous College and others have communicated their suggestions through proper channel. The College a;ways trying to fulfill recommendation of Previous Peer Team, and introduced PG Programme (M. Com) on Self finance basis. In addition 11 Certificate Courses also running including 2 industry linked programme under CSR activity of BOSCH Ltd, Bangalore and Bajaj Finserv Ltd. Pune viz. BOSCH Bridge Course and Certificate Programme in Banking, Finance and Insurance (CPBFI) respectively. BOSCH Bridge Course provide life learning skills and employability skills to the students drop out students of the neighborhood community and CPBFI provide the skill training required for Banking, Finance and Insurance. Other Add on courses which provide life learning and employability skills to students, alumni and drop out students from nearby community. Comprehensive feedback mechanism works as a part of continuous quality improvement in execution of programmes. It includes three types of feedbacks from stakeholders and different feedbacks analyzed and executed at department and committee levels and also available on college website.

Teaching-learning and Evaluation

Teaching-learning and Evaluation

College looks after the aspects of teaching, learning and evaluation on priority basis. It provides due publicity to the admission process through notifications, signing board, flex, personal counseling, etc. in the neighborhood community and admission given to all programmes on 'First come, first admission basis. Diagnostic test is conducted after admission process and initial period of curriculum induction. Further, slow learners are provided extra coaching and advanced learners are facilitated with extra reference books, e-resources, etc. The college ensures filling the vacant posts of students to meet the student-teacher ratio. College honors the outstanding faculty members to motivate the fellow members, one of the faculty member in Faculty of Commerce and Management Awarded Honorary Doctorate of Letters (D. Litt.) from South America

University, USA, four faculty members including Principal have been recognized at National and International level for Award in Teaching as well as Scientific Excellence and 12 faculty members of the college awarded Ph. D. degree in various discipline. This special aspect of the college helps to incubate suitable atmosphere among aspirant students and faculty members of the college. All the faculties and departments have different types of best practices for knowledge up gradation and community development which mainly includes: Village Adoption Scheme, *Tree Adoption Scheme*, My Mother My College, *No Vehicle Day*, Compulsory Use of Helmet and Driving License, Community Orientation Programme and Research Promotion Scheme for UG students these are the college level best practices. With this every faculty and departments having its own best practices. Faculty of Commerce and Management also made a collaboration with two industries to introduced industry support add on course to provide life learning and employability skills to college students as well as it provides Internship and placement to the students. Mentor-mentee ratio is 1:55 this year. Innovative practices of the departments are: and *My Village My Hi-story* is conducted by history departments. All the departments conduct value- added courses beside regular programme structure to provide knowledge and skills adding values into the regular disciplinary learning and relevant to changing scenario.

Research, Innovations and Extension

Research, Innovations and Extension

Five out of 16 permanent faculty members are research guides and 11 candidates have been working under their guidance. 08 faculty members submitted their MRPs to the UGC so far and 6 working on research projects funded by KBCNMU, Jalgaon under VCRMS, 12 faculty members awarded Ph. D. and 06 awarded M.Phil. Research Promotion Committee guides faculty members and students to undertake mini research projects for Avishkar. Students as well as faculty members have been participated and won prizes in *Avishkar*, a research activity organized by KBCNMU, Jalgaon with this State, Zonal and National Level competition. Faculty members have published 170 research papers in peer reviewed and UGC listed journals and 40 books and chapters in books so far. College conducted 3 National Conferences , 1 National Workshop on Research Methodology, 2 Workshop on CBCS pattern of syllabus, etc. The college works with objective of facilitating suitable ambience for development of aspirations of students. 569 students have been benefited for different competitive examination under Competitive Examination Centre. The College succeeds in conducting different types of extension activities through NSS, Cultural Committee and Gymkhana. NSS unit of the college has conducted 111 extension activities and won 05 recognitions from Government and external agencies during the last five years. Department of English has conducted the activity "*Speak for One Minute*" in function, The College conducts blood donation camp every year. Under community services Chairman of the Parent Institution Hon'ble Shri Sanjayrao Garud distributed fruit to hospitalized patient in Civil Hospital Shendurni and Pahur, and also distributed notebook distribution, book distribution, stationery distribution to needy and poor students, etc. on the occasion of his Birth Day Celebration; the college also observing "Prerana Divas" on Birth Day of Chairman, in the college campus and distributed books for preparing competitive examination. The departments have signed 06 functional MoUs with corporate sector, industry including local institutions/ agencies and 130 students and teachers have been benefitted through activities under these MoUs during the last five years, the college also signed students exchange and faculty exchange MoU with 2 outside institutions.

Infrastructure and Learning Resources

Infrastructure and Learning Resources

IQAC guides for optimum utilization of physical facilities and learning resources available. 25 classrooms have been used for TEACHING LEARNING PROCESS, 5 of them are equipped with LCDs and Wi-Fi. including 1 Seminar hall and 1 Conference Hall. The IQAC has been renovated thoroughly and attached with Meditation Hall. Competitive Examination Centre has been renovated and enriched with advanced resources. Aspirants seek guidance of different competitive examinations. 569 students have been benefited during the last five years in this Centre. English Language Resource Centre is in function since 2015-16 and has been shifted into larger space recently. Students from all classes and all faculty members have been beneficiaries here. 4 computer laboratory (including Commerce Lab, Language Lab, Computer Science and Network Resource Center), 4 science laboratories, health centre. Solar panels (4 Kv), 32 Kv Genset, 32 HD CCTV for security purpose and rain water harvesting system have been set up and 72 computer sets available in the campus with the help of this students have been benefitted. Library has good collection of 25609 reference and text books. Encyclopedias, dictionaries, CDs, and e- resources are also available in the library. It has been automated and it provides N-List, INFLIBNET facility to students for e-Journals and e-books. The College also set up Media Centre and Lecture Capturing System. Separate reading rooms are available for male and female students respectively. In addition, some of department has a departmental library. College has a multipurpose hall for various activities and competitions. Audio-Visual Hall has been made available for conducting common activities of the college and ICT assisted TEACHING LEARNING PROCESS. Laboratories in Science have been enriched into well-equipped ones. Advanced Computer Lab, Network Resource Center, Browsing Center has been set up in the college. Well-equipped Gymkhana has recorded sportspersons' participation in Inter University competitions; Health centre conducts health camps and provides health care inspection to students and faculty members. It also works for students and teachers. The Botany Department preparing organic slurry pit and farmers and villagers are the beneficiaries here.

Student Support and Progression

Student Support and Progression

Socio-economic profile of students: 55.83% of students have been benefited by the government scholarships. Besides, students benefitted from: Guidance for competitive examinations, Career Counseling, Soft skill development, Remedial coaching, English Language laboratory, Bridge courses, Yoga and Meditation and Mentor-Mentee scheme. 1471 students have been benefitted through these schemes during the last five years.

12.93 % and 2.46% students have been benefitted by the Competitive Examination Centre and vocational education and training through Bosch Bridge Course and Certificate Programme in Banking, Finance and Insurance (CPBFI) respectively. College has timely attending grievance redressal mechanism for students and so far no severe case has been found. In placement record: a few are self-employed, while some seek jobs in private sectors. Alumni joining services in various fields comprise 1.79% and 364 students have shown progression to higher studies during the last five years. Sportspersons have shown remarkable performance: 1. Six stood second and third at zonal and state in handball and baseball from 2012-13 to 2015-16, 2. Three stood second in boxing and Thai boxing at national level in 2015-16 and 2016-17 respectively, 3. One stood first while the another got third rank in Thai boxing at international level in 2015-16. Besides, 26 sportspersons have participated at university and state level competitions. The College has active Student Council and registered Alumni Association. The Council provides its share in decision making from CDC and IQAC to other statutory committees along with NSS and cultural committees. Miss. Rajashri Mahale, Secretary of the Council initiated in the meetings for qualitative academic growth on campus prior to NAAC assessment process in 2017-18. Alumni extend helping hand in kind mainly.

Governance, Leadership and Management

Governance, Leadership and Management

In the light of the Vision-Mission frame, the IQAC works as the think tank of the college. It initiates all the academic and administrative endeavors and suggests various schemes, activities and decisions to be resolute by the CDC through the principal. The administrative set up of the parent institute functions in democratic and participative spirit; it reflects in the 63 committees constituted where teaching and non-teaching staff work, take decision and execute them under the leadership of the Principal. IQAC prepared its Perspective Plan and monitored the departmental similar documents. Administrative strategies and decisions thereon are implemented strictly. Principal takes reviews of the functioning of all the committees including statutory ones and observes remedial measures. Official works are done in e-governance mode preferably. Committed approach and progressive ideology of the parent institute have provided number of welfare schemes for its employees and students: *Param Pujya Hariprasad Maharaj Mahavidyalayin Karmcharyanchi Patpedi*, “Aacharya Samarpan Bhav” scheme introduced for helping students, community, teachers and non-teaching staff as well as these schemes perform for students as Student Aid Fund and Insurance. Here, the entire staff and students have been the beneficiaries.

IQAC motivates the faculty members for to be benefited by career advancement schemes (CAS) of the UGC and like. Administration of the college promotes and gives consent to these IQAC policies in favour of the staff: 08 have submitted MRPs to the UGC, 13 faculty members have been benefited under various schemes like OP, RC, FIP, etc. College has provided funds of Rs. 15, 000/- on an average to faculty members for attending conferences. 278 stakeholders have generated funds to the college and college utilized it for students exclusively. In function and the quality initiatives executed by the fellow faculty members benefitted the students certainly: it ranges from 1. To introduce industry linked Add on courses for college students, alumni and drop out students in neighborhood community to develop life learning skills and employability skills in students. 2. Advanced ICT tools and methods training programme conducted by e-Learning Committee for staff, for instance.

Institutional Values and Best Practices

Institutional Values and Best Practices

Gender equality has been attended through the programmes like *MAWA*, *Ti Chi Garud Zep* and *Yuvati Sabha* all girl student's. A *Rubella Vaccination programme* was conducted for the adolescent girl students. Prevention of Sexual Harassment Committee shows various special video clips on women's safety and security, The College provides separate common room and toilet for girls with 2 Sanitary Napkin Vending Machine with waste disposal machine and ramps for differentlyabled students. LED bulbs have been replaced with CFL bulbs. The College conducted gender, green and energy audits. Rain water harvesting plant has been set up recently and Solid, liquid and e-waste management have been conducted properly. NSS units arrange campus cleanliness. *No Vehicle Day* is observed every Friday of the week. *The Community Orientation Programme*, *Village Adoption Scheme* these activities are conducted to engaged neighborhood community. Tree Adoption Scheme also introduced to save trees in the campus under green initiative. The College also prepared documents on Human Values and Professional Ethics. Ideology of the institution corresponds with preaching's of epoch-making personalities; birth-death anniversaries celebration of these personalities imbibes different values among faculty members and students. Locational advantages have been met through 1. *Kranti Din celebration* by visiting Martyr monuments of freedom movement took place in the region during the

British period in the campus of Primary Health Center, 2. Library at door step 3. Department of English has conducted activities of writing thought for today, writing 5 words in a day, speak for a minutes, etc. these activities are beneficial for the students across all the three years. *The Community Orientation Programme: A 3 Days Lecture Series, The Research Promotion Scheme for UG students, Acharya Samarpan Bhav (Scheme for the financial Assistance for students and staff) Village Adoption Scheme* are the best practices of the college: the former concerns probable drop-outs in the vicinity and the latter concerns health of students and the other stakeholders. Introduction of the value-added and skill development courses at department level prove distinctive to the vision, priority and thrust of the institute.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	APPASAHEB R. B. GARUD ARTS, COMMERCE AND SCIENCE COLLEGE
Address	Appasaheb Raghunathrao Bhaurao Garud Arts, Commerce and Science College, Shendurni, Tal. Jamner, Dist. Jalgaon Maharashtra
City	SHENDURNI
State	Maharashtra
Pin	424204
Website	www.arbgarudcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Vasudeo Ramesh Patil	02580-252246	7263831009	02580-25287 0	garudcollege@gmail.com
IQAC / CIQA coordinator	Shyam Jivan Salunkhe	-	9421512073	-	salunkheshyam27@gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	01-01-1971			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	North Maharashtra University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	26-07-2012		View Document	
12B of UGC	26-07-2012		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Appasaheb Raghunathrao Bhaurao Garud Arts, Commerce and Science College, Shendurni, Tal. Jamner, Dist. Jalgaon Maharashtra	Rural	35	1600

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of English	36	HSC	English,Marathi	90	46
UG	BA,Department Of Economics	36	HSC	Marathi	90	50
UG	BA,Department Of History	36	HSC	Marathi	90	62
UG	BA,Department Of Political Science	36	HSC	Marathi	90	64
UG	BCom,Commerce And Management	36	HSC	English,Marathi	360	218
UG	BSc,Department Of Computer Science	36	HSC	English,Marathi	180	102
UG	BSc,Department Of Chemistry	36	HSC	English,Marathi	180	139
PG	MCom,Commerce And Management	24	B. Com	English,Marathi	60	27

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				12			
Recruited	0	0	0	0	4	0	0	4	10	2	0	12
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	11	1	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	0	0	6	2	0	12
M.Phil.	0	0	0	1	0	0	1	0	0	2
PG	0	0	0	0	0	0	2	0	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	4	0	10

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	190	0	0	0	190
	Female	176	0	0	0	176
	Others	0	0	0	0	0
PG	Male	19	0	0	0	19
	Female	8	0	0	0	8
	Others	0	0	0	0	0
UG	Male	378	0	0	0	378
	Female	393	0	0	0	393
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	34	30	44	35
	Female	20	32	22	17
	Others	0	0	0	0
ST	Male	22	20	11	4
	Female	7	3	8	7
	Others	0	0	0	0
OBC	Male	368	448	443	384
	Female	355	351	356	306
	Others	0	0	0	0
General	Male	41	48	47	32
	Female	38	36	31	21
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		885	968	962	806

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
350	342	291	291	280
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	8	8	8	8

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
888	964	953	803	799
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
595	595	604	593	591

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
262	232	244	233	217

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	15	15	15	15

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	15	15	15	15

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 26

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
19.42	24.44	18.26	18.36	3.29

4.3

Number of Computers

Response: 83



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum design is the part of University and curriculum delivery is part of college. Curriculum delivery system in this college is well-planned and student-centric. In the beginning of an academic year, academic calendar, evaluation calendar and teaching plan prepares and communicates to the students in advance. The IQAC conducts meeting and Principal guides regarding the planning and implementation of syllabi. Faculty members maintain Academic Diary. It contains year teaching plan course-wise as one of its crucial aspects and IQAC monitors its effective delivery through heads of the departments.

A separate E-learning Committee /ICT Committee have been set up to motivate faculty members to apply advanced teaching- learning methods and tools in class room. This committee maintained record of ICT application in TEACHING LEARNING PROCESS (Teaching Learning Plan): PPTs, virtual sessions in Humanities and recorded lectures provided through Lecture Capturing System and Google class room made the process effective. Faculty of Arts is planned syllabi units in innovative way with extra teaching sessions for missing lectures during leaves enjoyed by faculty members. The Faculty of Commerce and Management planned effective curriculum delivery system as per schedule and in this include proper teaching-learning process with innovative teaching techniques. Schedule of practical sessions in Faculty of Science is well-designed in advance and classroom seminars and excursions planned at the commencement of the academic year only. Here, departments assigns topics taken from syllabi to all the students with the help of ICT and other teaching tools, students prepared their seminar and delivered them according to the schedule. Furthermore, initiatives taken by each department for improvement in slow and advanced learners as per IQAC guidelines and maintained records and conducted parents-teachers meets for slow learners twice in a year. Besides the regular university examination, the departments conducted unit tests, tutorials periodically to ensure effective implementation of the curriculum as per college evaluation calendar. It helped in-time execution of the same in the entire three Faculty of Arts, Commerce and Science.

In addition, the IQAC of the college takes initiation and made all the departments to put heads together over the aspect of providing short duration courses to students at department level. The result is that all the departments have at least one value-added or skill development course each of six working weeks duration generally. The IQAC assured effective curriculum delivery of these courses by asking the departments to conduct them after the regular sessions are over and apply computer assisted teaching methods mainly. The academic values students acquire through these courses ranges from linguistic skills in all the two languages Marathi and English to the professional skills in Commerce and Computer Applications. The number of these courses is 11 in all so far and the final year students have been the beneficiaries here mainly 349 students have been benefitted through these courses during the last five years.

Academic calendar of the college provides space to planning of curriculum delivery and it monitors effective implementation of the same.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The College has a well-planned policy for conduct of CIE(Continuos Internal Evaluation). An academic calendar is initiated by the IQAC. It covers administrative, all academic, co-curricular and extra co-curricular activities to be organized in the year. It is displayed on notice boards, college website, and in the departments for the convenience of students, faculty and parents. Time table for continuous internal examinations is prepared by the Examination Committee. The CIE exercises were conducted class-wise by the concerned subject teachers in accordance with the calendar. As suggested by the university, the internal examination includes seminars, group discussions, assignments, etc. These examinations are conducted by each department as per the convenience in the frame work provided by the Examination Committee. The results of internal examinations are discussed in the class room. Necessary corrections and recommendations were given to the students. The overall performance of every department was discussed in the departmental meetings and meeting with the principal. The record of all internal examinations has been maintained with the department concerned and the Examination Committee. Reporting of the same was also maintained in the IQAC at the end of every academic year. Students' performance in CIE was noted in internal academic audit of every department. The results were discussed, analyzed in the departmental meetings as well as in a common meeting organized by the Examination Committee. under the continuous evaluation system, different types of examinations, like test, tutorials, seminars, etc. will be conducted for subjectwise and result of that, students secured ranks in university level final examinations, in the academic year 2014-15 the students of TYBCom Ms. Archana Mohan Bari securing highest score in University Final Examination and got Gold Medal as well as Mr. Shubham Bhaskar Bari (TYBCom) also secured 5th Rank in University Final year examination. With this many students are showing good performance in University Examination.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

4. Assessment /evaluation process of the affiliating University**Response:** A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****Response:** 87.5**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.****Response:** 07

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years**Response:** 12**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
11	0	0	01	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 7.61

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
338	00	00	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The college integrates issues such as gender equity and sensitization, environmental awareness, global warming, human values and professional ethics through curricular, co-curricular and extra-curricular activities. Courses in Social Sciences and Arts contain current cross cutting issues related to gender equality, environment consequences and sustainability, human values mainly. Lectures, workshops, group discussions have been a part of syllabi of courses in all the departments. Poster presentations were undertaken at department level as co-curricular activities. Courses in Humanities contain units like plays, novels and poetry on the themes – gender issues, human values, women empowerment, national integration, etc. Human values like brotherhood, equality, sense of responsibility, honesty, simplicity, loyalty, etc. are directly integrated in curriculum here. Basis of human life and human behavior are

included in Geography syllabus. Poverty, inequality, standards of living, unemployment, etc. have been a part of curriculum in Economics. The issues concerning environment and sustainability have been part of syllabus in Environmental Studies at first year of UG programmes in all the three faculties Arts, Commerce and Science. It has been a compulsory course through which environmental awareness is created among students.

Value-added courses are conducted at departmental level to deal with professional skill development as such. Besides, lectures on precautionary measures at adolescence level of girls, domestic violence, health and importance of Yoga, physical fitness, gender equality, stress management, etc. are arranged by the college. Workshops on financial literacy among students, Health Check up camps for girl students were organized by the college. Celebration of International Women's Day is also organized every year. Special activities like *Save the Girl Child Rally*, Voters' Awareness Programmes were arranged by the NSS unit. Introduction of dress code to all students and active role of Discipline Committee ensure the safety and security of the girls.

The college integrates ethical and human values through extra-curricular activities also. Activities like celebration of *Geography Day* on 14th January every year, active participation of NSS volunteers in Tree Plantation are undertaken by NSS. The College is implementing *No Vehicle Day* on every Friday, it is an initiative for Green Campus Awareness. We have organized special college level NSS camp at Gondegaon Tal. Jamner, a village in the vicinity on *SWACHHA BHARAT* theme in January 2019. Teaching faculty, non-teaching staff and students contribute in cleanliness rallies are organized at college as well as outside. Awareness campaigns for *Voters' Registration programmes*, were organized in college campus. Blood donation camp also organized on Birth Anniversary of Late. Acharya Bapusaheb Gajananrao Garud, Founder of the The Shendurni Secondary Education Co-op Society Ltd. Shendurni, it is parent institutions of the college. Programmes conducted under Arts Circle, Social Science Board, Commerce Association Science Association, Student Development Department, Yuvati Sabha, Ti Chi Garud Zep (Self Defence Training for Girls) and N.S.S. also helps to inculcate human values among students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.06

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	0	0	0	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 8.67	
1.3.3.1 Number of students undertaking project work/field work / internships	
Response: 77	
File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni	
Response: A. All of the above	
File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:
1.Feedback collected, analysed and action taken and feedback available on website
2.Feedback collected, analysed and action has been taken
3.Feedback collected and analysed

4. Feedback collected

5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 31.79

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
334	349	457	378	377

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1192	1190	1208	1186	1181

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 73.91

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
441	443	447	422	448

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The Admission Committees is formed for all the three programmes viz. B.A., B. Com and B. Sc at the commencement of the academic year as per the rules and regulations of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and Government of Maharashtra, Department of Higher Education. After admissions in various programmes and courses we conducted preliminary test for entry level students for **specific subject like English, Accountancy and Costing, Computer Science, Chemistry, etc.** the question papers are set for these batches as per difficulty level and learning ability of the students enrolled. On the basis of results, students are categorized in two categories viz. Advanced Learners and Slow Learners. Those who got below 50% are considered slow learners and those who scored above 60% are considered as advanced learners.

Separate class tests, home assignments, unit tests, tutorials, seminars, etc. are conducted for these two categories of students. The question papers are set for these category students as per their knowledge level or learning ability and the progress of these two category students are assessed and evaluated after final university semester examinations. The results were found better with compare to the previous year results.

Students call under this scheme show their active participation at seminars, group discussions and debate competitions organized in the college every year. They also showed active participation in the activities conducted during the last five years in their respective departments. At seminar activities, the students use ICT tools such as PPT, Youtube resources, Google drive, etc. the students are provided e-books, e-Journals, research journals, etc. through college library to all the students including the students from these batches.

To enhance the research aptitude, the advanced learner students are motivated to participate in **Avishkar**, the Research activity organized by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and College. The guidance workshop for research activity and research project competition is organized at college level.

The college also organizes college level quiz competitions and debating competitions every year. We motivate our advanced learners to participate in these competitions. We also encourage both the advanced and slow learners to write articles, research articles, essays and documentation of educational excursion report in college magazine **Bharari**.

The college provides special attention to socially and economically backward classes who are beneficiaries in these category. The record of unit test, class test, home assignments, seminars, group discussion, etc. has been maintained at department and committee levels. Thus, the college strives for progression of slow and advanced learner students.

File Description	Document
Past link for additional Information	View Document

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>.</p> <p>Department of English: Department of English using formal teaching methods as well as Posters and pictorial diagrams for imparting knowledge to the graduate students, the department using innovative methodologies with ICT tools like channels of Youtube, PPT, seminar, google classrooms, softs skills training, etc.</p> <ul style="list-style-type: none"> · Department of Economics: Department of Economics initially using formal teaching methodologies like teaching with black board and chalk, lectures and notes, guest speakers, test tutorials with this also using ICT tools and methods by using various channels of Youtube, PPT, seminar, group discussion, etc. to upgrade the knowledge of students. · Department of History: Department primarily using formal teaching methods with these also using innovative ideas like historical method, excursion, survey method, PPT, Poster Presentation and reference methods as well as audio visual methods are using for teaching. · Department of Political Science: Department using formal teaching methodologies reading Constitution of India, guest speakers, test tutorials with this also using ICT tools and methods by using various channels of Youtube, PPT, seminar, books exhibition, excursion, etc. to upgrade the knowledge of students. · General Subjects: <p>1. Marathi: Department using formal teaching methodologies like Poem reading and singing, drama and film making, Act (Role) Play, Mime, guest speakers, with this also using ICT tools and methods by using various channels of Youtube, PPT, seminar, Subject Day celebration, and workshop to upgrade the knowledge of students.</p>

2. **Hindi:** Department using formal teaching methodologies like teaching with Peom reading and singing, guest speakers, test tutorials with this also using ICT tools and methods by using various channels of Youtube, PPT, seminar and subject day celebration to upgrade the knowledge of students.

3. **Geography:** Department using formal teaching methodologies like guest speakers, test tutorials with this also using ICT tools and methods by using various channels of Youtube, online subject related Videos, online links, PPT, seminar, Subject Day Celebration, Essay writing, quiz competition Map reading, Group Discussion, excursion, and Poster presentation to upgrade the knowledge of students.

- **Faculty of Commerce and Management:** Faculty using innovative teaching methodologies like organizing guest lectures, with this ICT tools like Youtube, online links, PPT, seminar, poster presentation, subject Day Celebration, quiz competition, Advertisement making game show, interview techniques, Soft skills Development, student exchange with other institution, research based competition, virtual share trading games, Group Discussion, etc. with this faculty maintain departmental library and as per the requirement students also visited central library for referencing. Faculty also organized two National conferences on Digital Payment System and GST with this also organized Research Methodology Workshop and Personality and Career Development workshop for students.

- **Department of Computer Science:** Department using different IT enable services as a part of innovative teaching methodology it mainly includes, software base workshop, seminar, etc. with this department using experience based learning.

- **Department of Chemistry:** Department using formal as well as innovative teaching methodologies for improving the knowledge of students.

File Description	Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The Institution has running three different faculties with 7 different programmes including (Specific programme) as well as also running 11 value added, add on, life learning and industry support or linked programmes in the institution to impart conventional education as well as quality education the students by using various teaching methodologies. For the purpose every teacher is enabled with ICT and they are also interested to using different ICT centric methodologies like PPT, videos, Internet, Youtube, Google Class Room, e-content, e-resources, pictorial content, etc. Currently the faculty members of the college are using different online platforms like Zoom, Google Meet, Microsoft team, etc. as well as video recording, screen recording applications also using to prepare video for developing e-content.

A separate E-learning Committee /ICT Committee have been set up to motivate faculty members to apply advanced teaching- learning methods and tools in class room. This committee maintained record of ICT application in TEACHING LEARNING PROCESS (Teaching Learning Plan): PPTs, virtual sessions in Humanities and recorded lectures provided through Lecture Capturing System and Google class room

made the process effective. Faculty of Arts is planned syllabi units in innovative way with extra period's for missing periods during leaves taken by faculty members. Here, departments assigns topics taken from syllabi to all the students with the help of ICT and other teaching tools, students prepared their seminar and delivered them according to the schedule. For these teachers are using computer, laptop, mobile, Kyan (Knowledge Vehicle: all in one educational software for KG to PG inbuilt with digital Dolby, system, interactive board, smart board, etc).

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 56:1

2.3.3.1 Number of mentors

Response: 16

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 38.67**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
12	8	4	3	2

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 11.19**2.4.3.1 Total experience of full-time teachers**

Response: 179.04

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

The college is affiliated to KBCNMU, Jalgaon, and follows the Internal Evaluation Structure recommended by the University, therefore college has limited scope for modifying the evaluation system.

At present semester system has been recommended by the university to all the programmes and as per the recommendation college has been implementing the system.

Total marks allocation for internal evaluation i.e. College Assessment (C.A.) is 40% and for external evaluation i.e. University Assessment (U.A.) is 60%. The pattern applicable for giving internal marks at undergraduate (U.G.) level is as follows

Test 1 (10 marks)

Test 2 (10 marks)

Seminars / Group Discussion/Home Assignments

(Tutorials) (10 marks)

Class attendance and behavior of student (10 marks)

Total (40 marks)

The college initiated the various measures for continuous internal evaluation of the students, these different measures of assessment are as follows:-

- 1) The college constitutes an Internal Examination Committee each year to ensure effective implementation of internal, external examinations and assessments related activities.
- 2) Centralized Internal Examination and assessment system has been followed by college for smooth and effective implementation of examination and to maintain transparency.
- 3) Assessments are carried out as a part of CIE process, it has been undertaken during the academic year. The intellectual and skill based development of the student is evaluated by monitoring it on continuous basis. Internal and external examinations are undertaken for assessing the students. The question papers for internal examinations are prepared by the subject teachers by giving appropriate weightage of each unit of the course.
- 4) The College is follows the CIE system to evaluate level of knowledge of the students, also identifies slow learners who require special attention and advanced learners who require special treatment and using appropriate measures to upgrade their knowledge level.
- 5) Assessment related grievances, if any, resolved by the committee through interaction with students and teachers.
- 6) Attendance, behavior (regularity, sincerity, honesty, etc) of the students, performance in seminars, tutorials are taken into consideration while awarding internal marks to students, practical also arranged for technical subject. For students of the faculty of science practical journals are considered as a part of

continuous assessment.

- 7) Special Test Session is conducted for those students who are absent during the internal examination due to some unavoidable and important reasons.
- 8) The results of internal examination are declared and displayed in show case or display board. These results are declared within stipulated time after examination. If any grievances of students related to marks are resolved before final submission to the university
- 9) The college applies the practice of assessing and declaring the results within a stipulated time. First years UG assessment is also done within the particular period of time and is submitted to university.
- 10) CA (College Assessment) files and UA (University Assessment) for first year program files are submitted to University within given period of time.

Exclusively the internal level curriculum development, delivery and evaluation mechanism. Evaluation process of these courses falls under internal evaluation practice.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

- 1) As far as Internal and External examination system is concern, CIE system is implemented for Internal Examination and guidelines of the University will be followed for External examination system.
- 2) The assessed internal examination test papers are shown to the students for self – assessment and improvement.
- 3) If any student has any grievances regarding internal assessment, the student is free to interact with the subject teacher to resolve it. Teachers are effectively try to resolve the grievances. But if any grievance remains unresolved it communicated with CIE Committee headed by the Principal.
- 4) As per the university guidelines university also having grievance redressal system as per the following:
 - a) Right to apply for verification, asking photocopy and challenge for redressal of answer books
- 5) If the students having grievances regarding external evaluation, they can apply to the university within stipulated time for asking verification, photocopy of answerbook and if students are not satisfied with the marks given, they may challenge to it through the Principal within prescribed time and university also resolve the grievances withing prescribed time framework and communicated the result to the students.

6) University also taken corrective measures and taken care to give a admission to the qualifying students after grievance redressal without any loss of year.

7) Group grievances related to university assessment are also considered by the college and takes special initiative for resolving that grievances with the help of university.

8) Faculty members of the college also participated in the University level Grievances Redressal Mechanism for evaluating papers, which challenged by the students and supports to the university for timely resolving the grievances .

Grievances from these two types of examination are solved through a system and a proper process laid down by the college and university.

The Examination Committee is set up to solve problems and grievances arising at internal examination at the college level. The chairman of the committee works as Controller of Examination at college level examination related work. Senior and experienced Faculty member is generally in charge of the position. Grievances observed in internal examinations are sent to the committee. The head of department and the faculty member assessing the answer sheet is intimated. The answer sheet is given to another examination for assess the paper again. After reassessment decision taken by the committee and the same is conveyed to the student concerned. There is a separate provision for redressal of grievances related to university examinations. Students' application in writing is received. It is communicated to university level grievances committee for revaluation, reassessment or demand for photocopy of the answer book.

File Description	Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Vision and Mission statements of the college is prepared by IQAC and displayed in college campus and on its website as well. Vision and Mission statement has been frequently highlighted by the principal and faculty members in their address to the student in various programs.

The course outcomes have been set by considering variety in programs and diversity in area of students from where they are coming. There is clarity in course outcomes and learning outcomes. Course outcomes have been clearly mentioned in the syllabus prescribed by Kavayitry Bahinabai Chaudhari North Maharashtra University, Jalgaon for different programs. Students are made aware about course outcomes at the beginning of the academic year. Concern teachers have given responsibility to percolate course outcomes up to last element in the class.

Course outcomes and learning outcomes are specific for different subjects and are mentioned in university

syllabus. Every course teacher takes care to make every student aware about course outcomes and learning outcomes from time to time during his/her academic session. To fulfill some learning outcomes different extra-curricular and co-curricular activities are conducted in college throughout the year. Every department conducts such academic and non-academic extra-curricular activities in the department. Also certain activities like NSS are planned and conducted at college level.

Student performance in university examinations and their participation in different extra-curricular activities are key indicators in observing achievement in course outcomes and learning outcomes. For assessment of students, summative and formative approach is followed. Student feedback is taken at the end of academic session. This is helpful to observe achievement in course outcomes and learning outcomes. Through academic and administrative audit, teaching-learning and assessment process are reviewed by IQAC. The Cell assesses record of academic results, extra-curricular programs arranged and its achievements from record provided by departments. Also student feedback is analysed for achievements of various outcomes. The college tries its level best to achieve all outcomes with directed efforts. Programme outcomes, Programmes specific outcomes and course outcomes given in datasheet.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The College has clear vision about its outcomes. The course outcomes reflect an ability to apply knowledge, to design, to conduct experiment, field visit, industrial visit and practical knowledge to design system at multidisciplinary level to start, to identify, formulate and solve timely related problems, to understand professional computer internet literacy, to communicate effectively, global, local problems and solve effectively to make student aware about ICT for self and nation development and learning outcomes have been clearly defined. The Vision and Mission statement of the college has been finalized and revised through thoughtful process and has been vividly displayed in college campus. The document is made available on college website. Diversity of students from urban and rural areas is considered while setting outcomes.

The syllabus prescribed by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon is followed by college. The program outcomes are mentioned in syllabus set by university. Faculty is aware about course outcomes and students are made aware about course outcomes at the beginning of the academic year. A separate session is arranged for awareness of course outcomes by each department.

Course outcomes and learning outcomes are different for different courses and depend on nature of the course. The course outcomes and learning outcomes are specified in university syllabus for the particular course of a programme. These are related to the content of the course. Every course teacher is aware of

course outcomes and learning outcomes of the course he teaches. In the beginning of the course, in first lecture, course outcomes and learning outcomes are discussed with students and they are made familiar with them. Also learning outcomes are communicated to the students by concern faculty. Universal learning outcomes are inherent part of the syllabus. The students are encouraged to learn these outcomes from time to time. Organization and participation of the students on co-curricular and extra-curricular activities help to percolate universal learning outcomes among students. Each department plans for conducting such activities in light of course outcomes and universal outcomes.

Attainment of course outcomes are assessed in certain ways: students' performance in university examinations and internal examinations is one of the major parameters of outcome assessment the result of this students of Faculty of Commerce, Ms Archana Bari Got Gold Medal and Mr. Shubham Bari Secured 5th Rank in University BCom. final year Examination. For students assessment summative or formative approaches are followed to get intended learning outcomes. The teaching learning and assessment processes are reviewed by Internal Quality Assessment Cell (IQAC) through academic and administrative audit. The IQAC is formed with external members. Each department maintains record of academic results and academic as well as extra-curricular activities achievements. The records are submitted to IQAC at the end of each semester. Student feedback is collected to understand achievement in learning outcomes. Students behavior also assess in the campus and outside campus is one of the criteria to judge the programme and universal outcomes. The college always tries to achieve all the outcomes with consistent efforts.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 47.37

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
104	130	130	108	90

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
262	232	244	233	217

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.38	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 5.2

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.5	0.0	2.2	1.50	0

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 31.25

3.1.2.1 Number of teachers recognized as research guides

Response: 05

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 17.14

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	04	02	0

3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
07	07	07	07	07

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The College has created an ecosystem for innovation and transfer of knowledge, it appreciates and playing an encouraging role in promoting an ecosystem for innovation among the faculty members as well as students. Spirit of innovation encompasses various outreach programme for creation and transfer of knowledge. Central Library has playing vital role in creation and transfer of knowledge. Central Library has an active member of N-List, INFLIBNET through which more than 6000 journals and 300000 E-Books are available to access. Library also has OPAC, Network Resource Center, English Laboratory, etc. these facilities help to transfer of Knowledge.

Many activities have taken Place in the Last five Years. Such as Avishkar, CLRAS (College Level Research Assistance Scheme), COC and Acharya Samarpan (Funds created for students as well as Community Development), etc.

During Last Five Years around 200 Students participated in research base Competition Avishkar. For this research scheme, Institute and College is providing Seed money in form of Financial Assistance to Students for promoting research in Under Graduate Students of all faculties and results of this students and Faculty Members are got prizes at University, State, Zonal and National Level (First time in KBCNMU, Jalgaon), One of our UG students secured First Rank in National Level “Anvesion-2019” Competition, organized by Ganpat University, Mehsana (Gujrat) in collaboration with Associations of Indian Universities (AIU). The College introduced “CLRAS” (College Level Research Assistance Scheme) for promoting research in under graduate students to do small scale research project (minor research project).

The college also introduced Certificate Course in Basic Communication Skills and Soft Skills, Certificate Course in Tally with GST, Certificate Course in Digital Banking, these three courses are affiliated to KBCNMU, Jalgaon on self-financing basis, with this college also introduced short term certificate courses, viz. Certificate Course in Basic Concept of Indian Constitution, YOGA and Meditation, Travel and Tourism, Environmental Audit and Management, Script Writing, Performing Arts, Basic Course of Economics, etc. since academic year 2018-19. The College also introduced industry support Add on courses, such as BOSCH Bridge Course (BOSCH Ltd. Bangalore) and Certificate Programme in Banking, Finance and Insurance (Bajaj Finserve, Pune and Bajaj Finance Ltd. Pune). These industry support add on courses develop life learning skill as well as employability skills of students to get better employment in different industry.

The college also introduced a scheme “Acharya Samarpan Bhav” for fulfillment of basic needs of needy and poor students as well as specific emergency requirement of staff, under this scheme college provides financial supports for admission fees, college uniforms, exam fees, activities registration charges, medicinal expenses, condolence financial support, etc. the ICT infrastructure in college helps students to access ITES (IT enable services) which helps to develop Research Culture in HEI. The College has Wi-Fi System, digital Smart Board, LCD TV, Projector, K-Yan (All in one Educational Software) with Computer and Projector as well as Digital Smart Board with Dolbi Sound system, which helps to create ecosystem for innovation through audio-visual system to transfer of knowledge.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 12

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	2	0	1	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.6

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 13

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 05

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 3.47

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
15	7	10	15	5

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.33

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	6	5	7	6

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

1. The Community Orientation Programme (A 3 Days Lecture Series: Vykyanmala)
2. The Research Orientation Programme

The college promotes to sensitize the students towards community service and for their holistic development as well as the college promotes neighborhood connections and inspires the students to participate in extension activities. NSS, Cultural Committee and Gymkhana play a vital role in organizing such extension activities in neighborhood community. The teachers introduce various activities to the students at the beginning of the year and ensure their participation throughout the year.

To nurture the nature for our future the NSS organize various extension activities as Tree plantation and preservation, Temples cleanliness programme, Graveyards and Cemetery Cleanliness Programme, Rain Water Harvesting Awareness and Save fuel save country programme through No Vehicle Day. NSS also organizes seven day camp at a village adopted by the college every year. To sustain brotherhood with nearby farmers NSS organizes Blood donation will cost you nothing but it will save a life. Every year, NSS unit of the college organizing Blood donation camp with Civil Hospital, Jalgaon and Red Cross Society Jalgaon. Some other worth mentioning activities are *Swach Bharat Abhiyan*, Water Harvesting Pledge and Awareness, AIDS Awareness Rally, *Save Girl Child Abhiyan*, National Equality Awareness Programme, National Equality Day Rally, Voters awareness Programme, Pollution free Diwali, Cashless India Awareness Programme, etc.

All these activities have positive impact on students to enhance emotional, intellectual, social and interpersonal development. By working together team spirit has been developing in the students. They learn to negotiate, communicate, resolve conflicts and understand social issues. It helps them to make sensible towards the problems of disadvantaged and under-privileged people or household of the community. This awareness programmes automatically helps at development of holistic atmosphere. It also helps to increase academic and intellectual competence to boost their self-confidence.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 31

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	8	5	1	8

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 61.96

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
976	1047	321	342	120

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 1

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 1

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment. There are 7 Under Graduate Specific Programmes in the college. Among them, BA, BCom, BSc and M.Com (including Specific Programmes) programmes are conducted. For these programmes 26 class rooms are available with teaching-learning facilities, 6 of them are equipped with LCDs, 1 K-yan and Wi Fi. Similarly, there are 1 Conference Hall and 1 Seminar halls with LCDs. Wi-Fi. Facility is available for curricular, co-curricular and extra-curricular activities. The college has well-equipped and well-furnished laboratories for each department of Science Faculty. The English Language Laboratory has been developed to enhance and improve the linguistic skills of students. Advanced Computer Lab, Network Resource Center has been set up in the college to enhance the knowledge and skills of students. Skill Development Centre and Competitive Examination Guidance Center are available for providing information, knowledge, guidance and training to the students to create employability. In Gymkhana, there is a well-equipped indoor stadium for physical and sports development of students' with separate changing rooms for boys and girls, office unit and store room, with the help of these many students have recorded their participation in various level competitions.

Health centre is established in the college to provide the students' health care inspection with first aid facilities. Women's Hostel with 958.66 sq.mt. built up area is available. College has a canteen that fulfils the needs of students and the staff, it offers fresh and good quality of foods at affordable cost. There is spacious parking for two and four wheelers of teaching and non-teaching staff as well as separate parking for students vehicles. The college has a outdoor stadium and playground measuring 1700 sq.mt. The college has well-furnished and enriched library of 164.14 sq.mt. with well-furnished reading room for students with total seating capacity of 50 students. It has good collections of reference books, text books, encyclopedias, dictionaries, CDs, other knowledge resources and E-library through INFLIBNET N-List Programme. In addition, each department has a departmental library from where reference books are made available to the students. College has a multipurpose Seminar Hall for conducting co-curricular and extra-curricular activities, competitions and indoor games. The Media Center has been meant for conducting common activities of the college and ICT assisted Teaching Learning Process. The solar panels of 4Kv and rain water harvesting systems have been setup. The entire infrastructure is under CCTV surveillance.

The other infrastructural units include: common staff room, office unit, record room, principal's cabin, guest room, girls common room, boys' urinary, non-residential students' center, NSS department etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**Response:**

The College has adequate facilities for sports and games, the Gymkhana department has indoor as well as outdoor sports facility. It has been setting up Yoga and Meditation Centre. Indoor games like Table Tennis, Chess, Badminton, Wrestling mats 72 Pieces and Carom are held in the gymkhana hall. Playground and Outdoor stadium 400 meter length track with 8 lane are available in the college premises provides space for Kabaddi, Kho-Kho, Volley Ball, Long Jump Discuss Throw and Shot Put. The play ground is maintained during rainy season particularly. Area of Gymnasium Hall is 9.65m x 6 m. = 57.9 sqm. Playground area 1700.00 Sq. mt. Student makes the use of these sports facilities regularly.

The institution have following facilities for sports, games:

Sr. No.	Name of Sport/Game	Equipment	Size /area
A	Indoor		20m. x 40m.= 800 sq m.
1.	Table tennis	1Complete set	274 cm x152.5 cm = 41785 cm
	Chess	5Complete set	
3.	Carom	3Complete set	
B	Outdoor	--	60. m. x 40m. =2400 sqm.
4.	Weight Lifting	Complete Kit	180 Kg Set
5.	volleyball	Complete set	9mtr x 8mtr =72 mtr
6.	Cricket	Complete Kit	45 Yards
7.	Badminton	Complete set	13.40 mtr x 6.10 mtr = 81.74 mtr
8.	Wrestling	Complete Sets	72 mats with cover

9.	Athletics	Track	400 meter with 8 Lane track
10.	Long jump	Complete set	10 mtr x 2.75 = 27.50 mtr
11.	Shot-put	Complete W-1 M-1 = 2 set	2.61 mtr circle
12.	Javelin	Complete 6 Qty set	Ground 8x4 meter
11.	Discus	Complete W-4 M-1 =5 set	2.50 mtr Circle
12.	Spick	2 Complete set	
13.	Yoga and Meditation center		9.62m*4.52m=43.618 sqm.

The college takes the participation in different cultural events like plays, mimes, skits , folk dance, one act plays, street plays etc, of Youth festival organized at different places by KBC North Maharashtra University, Jalgaon with this students also performing various cultural activities for community or society at Nagar Panchayat Ground, Shendurni, to sensitize or create awareness among the people of the society for social cause to social change, the students also performing different cultural activities in Institutional Annual Gathering, these type of activities motivate and promote inner skill of the students. For this participation, students in college are provided with expert trainers from outside agencies. Separate hall has been provided for this purpose.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 19.23

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is a fully automated using Library Management system. Since Academic Year 2013-14 **e-Granthalaya 3.0** Software is used in the central library. **e-Granthalaya** multilingual Integrated Library Software is **e-G3 Rev, Version No. 2.0 Developed by National Informatics Centre, Government of India, New Delhi**, is a fully automated software with the support of various modules i.e. Accessioning, Circulation, Membership, OPAC, Circulation reports through software. Accession Book Register, Student Issuing Register, Student Physical Attendance Register are Maintained in different form Manually. The College library provides open access to final year students and competitive examinations books provide to all students. The college library maintains record by library staff Members. Mostly Acquisition and cataloging, circulation and OPAC through computerized facilities. One node is open for the student to use OPAC facilities. Another node for the Administrative facility in the library, the software is helps to Circulation of books to the students and faculty and staff members through e-Granthalaya 3.0 software. Monthly as well as Annual report of Circulation is being generated. Barcode library borrower ticket/I-Card

are provided to the readers. Internet facility also provided to the readers in free of cost in the library. N-LIST (INFLIBNET) e-Resources facility is available in library.

Currently the college is using fully automated software “**Lib-Cloud MasterSoft**” for administration as well as library. In case of library it is useful for Acquisition of Books, Cataloging, circulation of books, Web-OPAC System, Mobile Accession, Messaging, etc. it is very useful for smooth functioning of library.

1. The software is designed to automate all functionalities and operations of library according to international standards.
2. Both OPAC and Web-OPAC are used by students and staff in the library. Web OPAC accessed online. Users can also identify the latest books through the OPAC.
3. Bar-coded Library Tickets are provided to the readers.
4. Internet facility also provided to the readers at free of cost in the library.
5. All open source E- Journals, E- Books (N-LIST Database) links are given on the library webpage.
6. Library also given SMS alerts facility to users for books issue and return.
7. CCTV camera is in the students reading room.
8. Xerox machine is available in the library for provide reprography service.
9. Printers with scanners are available in library.
10. Visitor Management System is available in the library through Mastersoft Software.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.67

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2.15	1.45	1.26	2.17	1.34

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 6.64

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 60

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

This college frequently updates its IT facilities including Wi-Fi. Internet facility is made available to the staff and students in the campus only: library, office, laboratories, all the departments are provided with this facility. College frequently updates the hardware, software anti-virus and the other equipments as required for computers like purchase of new version of computers including printers with scanner, projector, etc. Every year PCs with latest configuration are added to the infrastructure.

The college has various types of ICT equipments for the upgradation and to become techno- savvy or to become ICT enables the students and teachers. It includes Computers 80, Laptop 03, LCD Projector 05, Television 03, Printer, Printer with scanner and copier, color printer, K-yaan 01 (all in one educational software for KG to PG and Post PG with smart and interactive board as well as huge amount of e-resources), software, Internet, Wi-fi, Wi Fi Data Card (Dongal), LAN, BSNL Internet facility with 40 MBPS, Jio Wi Fi Facility, LED and LCD Television Set 04, Public Address System, Recording system, Media Center, CCTV, Smart Phone, E-Content Development facility, , Fax Machine, Xerox Machine, softwares, Visitors Management System, etc.

The campus is networked through LAN. The college has BSNL leased line connection 40 mbps. Apart from this to get better network support or connectivity, the college has purchased supporting network of Reliance Jio, it gives 10 mbps speed and supports limited WiFi to the college. The college has procured necessary licensed Software, especially for Faculty of Commerce, Department of Computer Science and English Language Laboratory. These upgraded computers upgrade the quality of practical learning of studnets.

File Description	Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 11:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 5.09

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.51	1.33	1.66	0.57	0.17

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College has established systems and procedures support facilities - Library, laboratory, sports complex, Computers, classrooms etc. Various committees to look after such tasks include the Library Committee, Gymkhana Committee, Building and Purchase Committee, UGC Utilization Committee, Classroom Cleanness Committee, Cultural Activities Committee, ICT, E-learning & Digital Presentation Committee, etc. In library annual maintenance contracts (AMC) renewed every year. Following details show the salient aspects: Sterlization of laboratories is done twice in a month, Equipments of science laboratories are cleaned regularly. Mechanical parts are oiled to make them operatable smoothly, Labs are cleaned once in a week. Power backup is provided to the labs so that they can be used optimally.

Library Advisory Committee monitors the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalizing the annual budget, purchase of the reference books, purchase of the text books and some other important books, journals and periodicals, etc. The advisory

committee takes decision about the Library fees, book collection late fees, deposits, selling of old news papers, disposal of unwanted books etc. It provides open access for teachers and students. It provides book bank facility till examination is over. It provides facility to outdoor readers - retired staff, alumni and general readers (Competitive Examination Center Library). Online access to e-journals is provided through INFLIBNET. Fire safety unit is installed as the precautionary major. Library has inter-library loan facility with other libraries in the vicinity.

Indoor Stadium Hall have been utilized for playing indoor games such as table tennis, badminton, boxing, wrestling, chess and carom etc. It provides discus throw pit, Shot put throwing pit ground, jumping pits and kabaddi ground and it also organizes matches at different levels e.g. District level, Zonal level, inter zonal, etc.

Hardware and Network technician looks after the maintenance job, such as updating of operating system, antivirus, software, hardware and technical problems, etc. Internet is provided to computer systems.

Apart from these, College administration and Principal appointed Head of the Department for every Academic Programmes and Specialized Academic programme for mentoring and taking care of the allotted departmental equipments. With this Coordinator of Faculty of Science has taking care of Computer Laboratory by keeping records of all the laboratory related equipments and its utilization as well as computer servicing time to time. Head of the Faculty of Commerce and Management and other faculty members have been mentoring and taking care of Computers and other academic and physical equipments. For the purpose to utilizing these facilities, the Head of the Department have design and assign responsibility to use.

Classrooms are allotted to peons to be cleaned regularly. Electric fans are provided for ventilation in the classrooms with this exhaust fan also installed for ventilation in Science Laboratories.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 42.32

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
481	346	498	88	466

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 7.43

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
124	88	79	23	23

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 61.18

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
786	400	1230	368	8

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 52.23

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 129

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 30.21

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	0	2	3	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	3	7	5	3

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 19

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
07	03	04	03	02

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

A.R.B.Garud College shendurni has concentrated on student development through various initiatives. For the development of student personality, Leadership, responsibility and delegation of authority is most important with that purpose and government rule the Student Council has been formed in the college under the provision of Maharashtra Public Universities Act 2016, 99, 147 (2) (i); Maharashtra Ordinance No. XXVIII of 2017 (28/ 11/ 2017) and Statute S.442 to S 467 in 2017-18. The college followed the procedure of election of the Council according to this Act. The Student Council is an active body in the college. The composition of the Council is as follows:

.Sr. No	Name of the Member		
1	Dr.V.R.Patil	(Principal)	Chairman
2	Prof.N.S.Sawale	Nominated by Principal	Member
3	Dr.Vasant Nanarao Patange	Student Development Officer	Member
4	Dr.R.D.Gaware	NSS Officer	Member
5	Prof. M.R.Patil	Director of Sports & Physical Education	Member
6	Prof. Y.P.Chaudhari	Lady Professor	Member
7	Prof.D.P.Patil	Cultural	Member
8	Ku.Shinagare Aarati Santosh	F.Y.B.A Representative	Member
9	Ku. Suryawanshi Bharati Shravan	F.Y.B.Com Representative	Member
10	Borase Shashank Avinash	F.Y.Bsc Representative	Member
11	Dhangar Prashant Arjun	S.Y.B.A Representative	Member

12	Ku.Kumavat Punam Rajendra	S.Y.B.Com Representative	Member
13	Ku.Mahale Rajashree Rajesh	S.Y.Bsc Representative	U.R
14	Ku.Jain Bhagyashree Kacharulal	T.Y.B.A Representative	Member
15	Bari Shubham Bhaskar	T.Y.B.Com Representative	Member
16	Ku.Bari Dipali Pandhari	T.Y.B.Sc Representative	Member
17.	Patil shyam Bhanudas	NSS Representative	Member
18	Pawar Manisha Shantaram	Sports Representative	Member
19	Shimpi Manisha Ramesh	Cultural Representative	Member
20	Tadavi Mainaj Ajim	Lady Student Representative.	Member
21	Pawar Rekha Ajmal	Lady Student Me Representative	Member

The members of the Council elect the secretary from among them. In 2017-18, Ms. Mahale Rajashree Rajesh, B. Sc. II was elected as the secretary of the Council. IQAC guides the Council at conducting meetings, generally it conducts one meeting per semester. It shows active participation in decision making of all the students concerned activities: Ms. Mahale Rajashree Rajesh,, the secretary is also the member of the CDC of the college; she takes part in proceedings regarding academic and administrative issues of these two committees that proceed further for action. Besides, the Council particularly participates in decision making of the committees like Prevension of Students' Grievance Redresal Cell, Cultural Committee and NSS units. Thus, IQAC guides the Council for playing its role in the college and the Council performs its role in democratic spirit.

The students have actively participated in different events like Annual Gathering, Youth Festival, Ganesh Festival Cultural Programme, Sports Events, NSS Camp and NSS activities, alongwith students represents Internal Complaint Committee, Yuvati Sabha, Students Grievances Cell, Alumni Association, IQAC,CDC, etc. This opportunity of representation creates leadership and built up their confidence for conducting the programmes smoothly. These students helps to the institutions in various aspects. They take initiative in organizing different activities and events like Annual Gathering, NSS Camp, Elocution Competition, Freshers Welcome Party, Fare Well Functions, etc.

File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 21.4**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
21	17	21	27	21

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

Registered: Yes

Appasaheb R. B. Garud College, Shendurni has Registered Alumni Association under the Societies Registration Act 1860 (XXI) On 19 June 2018. Registration Number of Alumni Association is Jalgaon/0000098,2018,(Jal/20554/Dt 19/06/2018). The name of Association is Appasaheb R. B. Garud College, Alumni Association Shendurni, Tal- Jamner, Dist. Jalgaon.

Our Alumni continuously supporting to college in financial and non financial manner and it is an active Alumni Association. Its contribution in academic matters, student support is very helpful to us. They have been contributing financially and non-financially for the qualitative development of the college, students and society. This Alumni Association registered with 17 members/Alumnus of different sector. The president of alumni association is Dr. Arun Madhavarao Ahirrao from GS Womens College, Dombivali, (Mumbai) and secretary is Mr. Hitendrakumar Rameshrao Garud, Shendurni.

Competitive Examinations are the important part of today's education system, Alumni Association has focused on this particular issue, with their financial support college has been started Bhaiyyuji Maharaj Competitive Exam Study Center. In this study Center Alumni has provided books of Rs.31000 and chairs of Rs.31250 for the aspirants of competitive examinations, also they have provided two fans for study center. The college alumnus has also contributed and donated sound system for NSS Unit of college.

Apart from this the Alumni Association has provided financial assistance for Students Research Development. Alumni contributed Rs.12000 to UG Research Student Ms. Manisha Sunil Chaudhari, for her Research work (Safety Bottel for Women). It is a matter of pleasure to mention that, she got first prize (Rs.75000) in National Level Anveshan Research Competition at Ganpat University, Gujarat. At the best outcomes of the financial assistance she has registered patent for this research work.

One of the Alumni has been donating one track suit every year to university player of college. Alumni association also contributed and made financial support to construct college gate (“BHASKARACHARYA MAHADWAR”). One of the Alumni offered a feast for needy students of hostel. Alumni association also contributed Rs. 30000 for the establishment of Internet Connectivity in the campus of the college.

Financial Support Of Alumni Association

Sr.no	Particulars	Amount Rs.
1	Track Suit	900
2	Food For Poor Students	3500
3	Chairs For Competitive Examination Center	31250
4	Sound System For NSS Unit	4600
5	Fan for Competitive exam center	4800
6	BSNL Tower(College Internet)	30000
7	Food For Poor Students	4300
8	Research And Patent	12000
9	Help to sports students Taekwondo	1000
10	Contribution in college gate	50000
11	Memento for Alumni	7500
12	Best student Award Trophy	11000

File Description	Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision of the Institution

“There is Nothing Sacred in this World as Knowledge”

Mission

Appasaheb Raghunathrao Bhaurao Garud Arts, Commerce and Science College, Shendurni, Dist. Jalgaon is committed to involve the downtrodden classes of the society that live in remote, mofussil areas in to the stream of national education, with the lofty aim of molding these young men and women into strong personalities and responsible citizens of the nation for the nation.

As per the Vision and Mission statement, the Shendurni Education Cooperative Society, Ltd. Shendurni and Appasaheb Raghunathrao Bhaurao Garud Arts, Commerce and Science College, Shendurni, is **imparting the education and knowledge to the vulnerable group of the society specially from downtrodden classes, low income group of people as well as socially and economically backward class of the society.** Majority of the students are coming from Shendurni and nearby or neighborhood community with this most of the students are **first generation learner** and they are using vulnerable language. The Parent Institution and the college are trying imparting basic education to higher education to these students to **improve their standard of leaving for their social upliftment.** Also the college is trying to **inculcate social and moral values to performing their role as responsible citizens.**

There is a need to reconsider the present education at all its levels. The globalization and liberalization have changed all the concerns and references. It is necessary to deviate from the traditional methods and use the new methods and technology for imparting education. In view of this the The Shendurni Secondary Education Co-operative Society; Ltd. Shendurni has **actively started the process of adjusting with new trends.**

Mission of the Institution

To provide qualitative higher education to the Shendurni and nearby areas **ward of farming and backward community of the rural area.**

To provide higher education, basic degrees in specialized subject in Arts, Commerce and Science.

To give equal important to co-curricular and extracurricular activities and sports, as to enrich the talent of youth and to bring them as responsible citizen of the country in the global situation.

To dispel darkness from the lives of the poor, the neglected and rural youth by imparting value education.

The College is keen of carefully in working out its vision and mission according the changing policy of higher education.

The Management, Principal and Head of the Departments taking a decision about various academic programmes, finance, infrastructure, faculty improvements etc. through College Development Committee, regularly. There is separate Research Committee conduct meeting regularly in academic session and discuss the matters like submission of Minor Research Project Proposal, Research Paper, attending Orientation Programmes, Refresher Courses, etc. in the meeting. The examination committee is form to frame the responsibilities of the internal assessment of students as per the university norms. Extension activities are planned and decide by the NSS Unit, Student Development Department and Student Council in their meetings. During the academic sessions, all committees are functioning sincerely to planed and decide to curricular, co-curricular and extracurricular activities and implement the same.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Administrative structure of the Parent Institute and of this unit is self-explanatory. It is decentralized and democratic. There are five administrative authorities for working smoothly at the institution level. These authorities distribute the administrative responsibilities at the institutional level and the Chairman of the Parent Institute is the highest executive authority. The Principal delegate the authority to Vice Principals, Head of the Department and Chairmen of the different administrative committees, Coordinators and Nodal officers for different bodies. The IQAC acts as the Nodal Agency in facilitating perfect coordination and harmony for smooth functioning of the institution through frequent interactions.

Case Study: The IQAC has been considered as a case here. It plays vital role in the functioning of the college. It works in coordination with all the elements: in the first place, it discusses and shares over the strategic plans with the College Development Committee and the Principal. The decisions taken at this level descends further to the Heads of the Departments and Committees for execution. IQAC also initiates for non-teaching staffs' qualitative improvement from time to time; IQAC could achieve almost all the recommendations only through this planning, of course, besides the administrative decision making at both college and higher institutional level.

IQAC executed action frame of its own: this frame began with the Vision-Mission document of the college in the light of the Vision- Mission statement of the parent institute to the execution level to the last run of the frame. Basically, it plays the catalytic role to motivate the human resource of the college. All the activities the Cell could realize only because of the active participation and support of this resource. *The*

IQAC Policy contains salient indicators that correspond with the seven criteria frame of the NAAC. It begins with *Quality Benchmarking* to the *Innovative approach* in TEACHING LEARNING PROCESS and extension. The SWOT/C analysis and Perspective Plan of the work in the background as guiding element. The authenticity of the functioning of all the activities including best practices by all the departments confirms once and for all in the file frame devised by IQAC Coordinator. Exclusive feedback mechanism developed by IQAC provides introspection to the strategic planners.

The Head of the Institution, Principal of the college, believes in democratic system of administration and encouraging staff to participating and contributing their valuable views in effective and successful functioning of the institution. The Principal leads to staff as to academic and administrative functions by setting examples of dedication, commitment and devotion towards the institution. The Principal always works as Coordinator between staff and top management, University, University Grant Commission and Government. The Principal coordinates all academic and administrative activities quite healthy with the help of faculty staff members. The Principal encourages and motivates the staff to communicate their suggestions, opinions and grievance, etc. by having transparent policy. He always keeps good rapport between the management, staff, office and the students, so, as these is a cordial and healthy atmosphere, useful for the academic growth, etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The College prepared its Perspective Plan; it covered the strategic outlook of the college that ranges from creating sense of belonging among the staff to motivating the staff for advanced technological upgradations in the higher education. One of the items in the Plan dealt with the internal quality culture and creation of research ambience viz. Avishkar Research Based Competition organize by University on Behalf of Governor Office. Here, the research profile of the faculty members and students could be considered as an example. A separate **Research Promotion Committee** looks after this task of promoting research activities in the college. Those who are awarding research degree; they are the members of this committee. The committee works with certain objective and planning: 1. To promote research attitude among faculty members and students, 2. To increase quality of research work, 3. To increase share of applied research, 4. To provide advanced resources of research to faculty and students, 5. To motivate senior college faculty at using advanced resources for research. 6. To promote plagiarism free research and follow the ethics in research. 7. To motivate faculty members to apply for Research Grant under various scheme of University Grant Commission, New Delhi as well as ICSSR.

Effective functioning of RPC worked in result oriented style: 13 faculty members awarded Ph. D., 6 M. Phil, 8 completed MRP and 6 members working on VCRMS Project, funded by KBCNMU, Jalgaon. 16

faculty members participated in OC, RC, FDP, STC, etc, faculty members have published research papers at national and international level. The number of conferences, seminar and workshop organized 4 National, Two State and 3 University Level during the last five years through IQAC for Principal, Coordinators, Non-Teaching Staff, etc. This committee promoted students for preparation of university as well as state level competition, the outcomes of the Research Promotion Scheme, is one of our SYBCom Students Secured First Rank in National Level Anveshan Competition 2019 (Mehsana), Western Zone National Anveshan Competition 2019 (Udaypur), State Level Avishkar Competition, 2019 (Gondwana University, Gadchiroli), etc., 3 students of Science faculty participated in KBCNMU Summer Research Aptitude Cultivation Workshop 2019.

As far as extension of curriculum programme, the college has been introduced Post Graduation Programme (M. Com.) First Year in the Faculty of Commerce and Management, from academic year 2019-20 and under the natural growth Second Year will be introduced in the year 2020-21. Along with Post Graduation Programme, the college also inducted 3 Career Oriented Programme on self financing basis with affiliation of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon with college signed 2 MoU with Industry i.e. BOSCH Ltd. Bangalore and Bajaj Finserv Ltd. Pune and Bajaj Finance Ltd. Pune, with the help of these MoU college conducting life learning Skill Programme through BOSCH Bridge Course and Certificate Programme in Banking, Finance and Insurance (CPBFI). Other than these courses, the college also introduced 6 Certificate courses under the patronage of The Shendurni Secondary Education Cooperative Society Ltd. Shendurni and the college, itself.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Executive Body of the parent institute is the apex governing body of the college. There are various bodies in the institute such as trustee, Life Members body and Management Council. The General Body approves and monitors the policies and plans. It selects the President, the Secretary, and Joint Secretary of the institute.

College Development Committee: Committee comprises of 15 members and form as per the Maharashtra Public University Act 2016, Article 97 (1). It approves the budget as well as financial statements and recommends to the Management to fulfill the requirement and also discuss the academic progress of the college, and makes recommendations to the Management for the upgradation of teaching in the college.

Principal and College Administrative Committees:

Principal looks after smooth functioning of academic and administrative activities. Vice Principals and Heads of department assist him in this matter. The college administration looks into the matters related to admissions, eligibility, and examination. It provides the clerical support necessary to maintain records and to interact with the Stakeholders, University and Government offices. The principal forms various committees to help in monitoring and facilitating several activities organized in the college. i.e. Vice Principals, IQAC, Purchase Committee, Student Council, Library, Gymkhana, Students Grievance Cell, etc.

Service Rules, Procedures, and Recruitment The parent institute follows the procedures mentioned in Maharashtra Public University Act 2016, the rules and regulations of the UGC, and KBCNMU, Jalgaon for service rules, for the recruitments and grievance redressal. Besides, the parent institution has its internal mechanism for redressal of the grievances.

The promotional policy of the college

Parent institute is having impartial and transparent policy for promotion of the faculty and allied staff. It follows the PBAS (Performance Based Appraisal System) and API (Academic Performance Indicator) and Research Score prescribed by the UGC, New Delhi, time to time as well Rules and Regulation framed by the Government of Maharashtra and Guidelines issued by the KBCNMU, Jalgaon for the promotion of the teachers. The IQAC facilitates the teachers for obtaining the promotion under Career Advancement Scheme. The recommendations of the IQAC are accepted by the college administration and after receiving the Confidential Reports of teachers and non-teaching staff signed by the Principal, they are recommended for promotion to the higher authority as per prescribed norms.

Grievance Redressal Mechanism:

The college has formed a Grievance Redressal Cell for students, teacher and Staff to address their grievances and resolve. The cell is headed by the Principal. The mechanism to deal with grievances and complaints is as follows. The Principal receives grievances and complaints either orally or in writing which takes cognizance of it. The grievances and complaints received are discussed in the meeting of the committee and trying to resolve it. The committees are:

Internal Complaint Committee for Women (As per Government of Maharashtra Norms)

Prevention of Sexual Harassment of Women Committee

Anti-Ragging committee is also formed to resolve the cases of ragging, if any.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Shendurni Secondary Education Co-operative Society, Ltd. Shendurni and the college has several welfare measures for well being of teaching and non-teaching staff such as:

1. Financial assistance/ loans for various reasons have been provided by (a) Param Puja Hariprasad Maharaj Mahavidyalayeen Karmacharyanichi Sahakari Patpedhi Maryadit, Shendurni which provide different types of loan to its members. The rate of interest is less with compare to other financial institutions and as per norms of RBI.
2. Felicitation by the management for achievements of the employees and their wards.
3. Fundraising drive (Aacharya Samarpan) for the employee, affected by an unforeseen calamity.

Welfare measures by the Institute

1. Group insurance scheme for the staff.
2. GSLI (Group Insurance)
3. Deputation of faculties and staff for competence building programmes/FDP/OC/RC and STC.
4. Initiation of Group life insurance for teaching and non- teaching staff scheme brought by Government of Maharashtra
5. Advance payments against salary are paid to the temporary faculty through Aacharya Samarpan (Mr. R. G. Patil (Political Science).

Financial help to the non-teaching staff, Mr. Rajendra S. Sandanshiv for condolence.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 16

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	03	02	01	03

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 36

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	09	01	06	09

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The college follows the guidelines laid down by the UGC, New Delhi, Government of Maharashtra and KBCNMU, Jalgaon regarding the assessment of the performance of the teachers. The college IQAC, which looks after the appraisal system. IQAC suggests the Committee to provide guidance and motivation to the faculty members regarding the performance-based appraisal system. At the end of every academic year, a meeting is conducted under the Chairmanship of Principal to review the work of the committee. The committee circulates the notice asking the submission of PBAS with the required documentation within the deadline given. The administrative office collects hard copies of forms filled in and hand it over to IQAC. It does in detail assessment of forms considering valid documents provided. After analyzing individual reports and IQAC recommends the faculty member for next promotion after prescribed period of last promotion. The IQAC recommends the desirable activities which to be done by faculty members to increase his/her API score. The committee makes the list of the faculty members who are due for promotional placements. They are personally guided to meet the requirements to get them placed properly. The procedure has a successful outcome. Teachers have been placed in a higher grade through this efficient mechanism.

The Shendurni Secondary Education Co-operative Society, Ltd. Shendurni, the parent institute has been known for its efficiency and transparency in administration. It has properly structured mechanism of discipline and work culture for office staff at central as well as unit level. IQAC of the college plays an important role in this structure. It puts its opinion and appreciation about the office staff based on their performance to the principal and the principal prepares confidential reports (CRs) about office staff. He sends the CRs further to the parent institute. This has been the scene of this practice strictly observed at unit as well as parent institute level.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes, there are two types of audit conducted in the college and there having separate Internal Audit Committee, it includes various elements from Administration, teaching fraternity and Institute Chartered Accountant from the parent institute, it conducts internal audit for every financial year by the separate audit mechanism of its own. The accounts section has been divided into two parts e.g. Income and Expenditure Account. Income includes all receipts of grants from the government, student fees, student fines and other issues. These grants expand on the various issues of the institution like salary of staff (Self Financing), library facility, office expenditure, development of basic infrastructure facilities provided to the students by the institution and also student welfare strategies adopted by the institution. Every financial year audited statements are prepared by the separate account heads - senior college Grant-in-Aid, non-grant (Self Financing) section account, building account, Certificate courses account, COC account, Competitive Examination Guidance Centre, UGC account and Salary account, etc. it is indicated clarity of the Account section of the institution. Following table shows the functioning of audit mechanism and compliance made against audit objections.

On other hand, there is second type of audit, which is known as External Audit and to be done through the Government Official i.e. Accountant General (AG), Nagpur/Mumbai as well as Senior Auditor and Joint Director, Department of Higher Education, Jalgaon Region, Jalgaon. Accountant General, Senior Auditor and Joint Director individually arranged the visit for external audit of the financial reports and this audit also done after specific interval.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

Institutional budgetary provision is one of the most important issues. It is related to running various courses and other related things in a financial year. At commencement of every financial year the administrative setup and College Development Committee (CDC) take review of financial position of college and arrange the road map of upcoming financial year which is known as strategies of mobilization of funds and optimal utilization of resources.

College has introduced Self Financing courses:

1. Three Career Oriented Courses affiliated to the KBCNMU, Jalgaon
 - a. Certificate Course in Tally with GST
 - b. Certificate Course in Digital Banking
 - c. Certificate Course in Basic Communicatins and Soft Skills
2. 7 value-added, Life Learning and Add on courses,
3. 2 Industry support and linked Life Learning Course.
 - a. BOSCH Bridge Course (Life Learning and Employability Skills Development Programme) with the

support of BOSCH Ltd. Bangalore

b. Certificate Programme in Banking, Finance and Insurance (CPBFI) (Soft Skills and Employability Skill Development Programme) with the support of Bajaj Finserv Ltd. Pune.

One skill development course during the last five years and are being successfully run. In addition, the teaching staff undertakes minor research projects from various funding agencies like UGC, VCRMS-KBCNMU, Jalgaon, etc. All the funds are utilized through proper channel of the administrative set up of the college. Fees collected from short-term and other courses are utilized to meet the honorarium, which has been given to the staff appointed for these courses and other related expenses. The statement of expenditure and sanctioned grants against various minor research projects are utilized in accordance with guidelines of the particular funding agency.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC is active and functional since April, 2004 NAAC Accreditation (first Cycle).

1. The IQAC of the college conducted Institutional Academic and Qualitative Audit through KBCNMU, Jalgaon in the year 2015-16 and 2018-19; college got "A" Grade in both the Academic Audit.
2. The IQAC, organized National Workshop on Research Methodology and Use of SPSS (21-22 Jan, 2016)
3. The IQAC also organized One State Level Seminar and Workshop on Office automation, e-Governance and leadership,
4. The IQAC organized One State Level Workshop on Role of IQAC in Revised guidelines of NAAC for Assessment and Reaccreditation.
5. The Community Orientation Programme through 3 Days Lecture Series (Vyakhyanmala)
6. Aacharya Samarpan Bhav, the scheme provide financial support to needy and poor students as per requirement with this also provide financial assistance to non-teaching staff, temporary teaching staff for medical emergency, etc.

7. Village Adoption Scheme introduced with objectives to spread awareness about Education, Health and Environment, etc in adopted village.
8. Research Promotion Scheme for UG Students and Teachers, under this scheme college maintain funds for providing seed money to students and teachers for minor research project.
9. TAS: Tree Adoption Scheme: under this scheme every staff member as well as few students adopted one tree belonging to campus and watering to adopted tree every day in summer season to survive the tree in drought affected zone.
10. The College and IQAC have developed healthy mechanism for the CAS Promotion of teachers, etc.
11. Competitive Examination Study Center has been started for career guidance and preparation of competitive examination for all stakeholders.
12. The IQAC suggested to every department to organize Conference in the college, and result of this, Faculty of Commerce and Department of Economics Jointly organized 2 National Multidisciplinary Conference on Digital Payment System and Rural India (7th October, 2017) and on Implementation and Impact of GST on Rural Economy (13th February, 2019) with the financial support of KBCNMU, Jalgaon.
13. In the faculty of Humanities, Department of History organized National Conference on “Recent Trends in Historiography: Local History of Khandesh” on 14th February, 2019.
14. For curriculum design and development IQAC also supports to Department of Political Science and English to organize University Level workshop on “CBCS of Curriculum and Syllabus Restructuring” on 15th September, 2018 and 15th October, 2018.

The IQAC performe the role as catalyst and working in tune with Vision and Mission of the College.

1. ICT application in TEACHING LEARNING PROCESS: College set up an E-learning Committee to look after the proper application of ICT in teaching-learning process. It organized training programmes for teaching faculty on use of ICT tools in teaching-learning process and also the training workshop for non-teaching staff on HTE *Sevarth Pranali* and *Mastersoft Clouds*. These activities improved the performance as such of both the teaching and non-teaching staff.

2. Student Profile: It is the database of the students of the college. This single platform provides the college the basic data and helps in diagnose about a student’s interests.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC plays the proactive role in the institute by establishing review processes, structures, methodologies of operations and learning outcomes. It has developed its own operational methodology through its Plans and motivational strategies.

IQAC review mechanism on ICT application in TEACHING LEARNING PROCESS: Functioning of IQAC works from planning to the discussing outcomes and looking for possibilities of new avenues in the area or activity. It has developed itself in this review mechanism in the course of time. It always takes teaching-learning processes first in this regard: it executes periodical meetings with the departments, reviews on ICT endeavors, share with the Heads under the guidance of the Principal, makes recommendations and seeks approval from the College Development Committee (CDC) (Previously Local Management Committee) in time. Issues related to teaching learning processes are decided thus. As a result of the review, IQAC recommended the college to purchase the latest configuration for PCs, laptops and LED TVs to improve the Teaching Learning experience. Internet connection was upgraded periodically. Recently, it encouraged faculties to create Google Class Room for students and sharing of knowledge at distant mode. In the second phase, the IQAC emphasized students to visit Library, which enabled with e-resources. Further, teachers were asked to develop their own e-contents such as PPTs, video clips, Youtube Videos, etc. for students. The content of Library e-resources is made available freely in the college library. As a part of the review mechanism, the IQAC visits and makes informal dialogues with the departments on various departmental activities. Learning outcome review through feedback mechanism: In the light of the revised guidelines of the NAAC, IQAC took the point of the attainment of course outcomes on agenda. Actually, this aspect was a part of the IQAC functioning Three types of feedbacks sought previously. It has been a key to assure the quality enhancement process of the college. However, the revised guidelines of the NAAC helped to reshuffle the structure in new way. It devised the mechanism into the evaluation of course outcomes. The care has been taken to make this mechanism transparent, scalable, robust, and objective. All the departments were asked to conduct the evaluation of students concerning attainment of course outcomes. Considering the large number of enrolment of students in different programmes, this evaluation was asked to be carried out on random sampling. The head of the department concern was given responsibility to prepare the report on the attainment of the outcome. The practice was introduced from the year 2017-18. All in all, the feedback mechanism regarding the revisions in the curriculum has been reshuffled. This setup has evolved into successful review methodology for improvement in teaching and learning processes. Through this system of review, the IQAC could observe the continuous development in teaching-learning on campus. Thus, it could find and suggest the necessary enrichment in ICT facilities and infrastructure as well.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. 3 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Appasaheb R B Garud College has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, colour, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of 50% (Approx.) Girl students and 13% women staff.

Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to Appasaheb R B Garud College. Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighbouring community, as is evident by the following facilities –

(a) Safety and Security

- **Well-trained and vigilant security guards stationed across the campus.**
- Security checkpoints at all campus entries and exits.
- Internal Complaint Committee for Women
- Prevention of Sexual Harassment Committee at Work Place.
- *Yuvati Sabha* organizes annually for the Girls and Women staff of college.
- Organizes “*Beti Bachao, Beti Padhao*” programme.
- Extensive surveillance network (CCTV) with 24x7 monitored control rooms.
- Discipline Committee - Rotational duty by all faculty members for discipline and security.
- Summer Patrols by students.
- Strict implementation of Anti-Ragging, Anti-Smoking and Plastic Free Campus.
- Awareness campaigns on women safety and gender sensitivity through street plays (*Nukkad Natak*), rallies and camps by NSS student volunteers.
- Separate hostels for women with dedicated wardens.
- The Institute is the preferred destination of parents for education of their female wards as evidenced by the Stakeholder Feedback.

- Eco-friendly crèche for wards of institute staff with dedicated staff and faculty supervisors.

(b) Counselling

- Formal and informal avenues for counselling male and female students and staff for academic and other issues/problems.
- Grievance and Redressal Committees for staff and students.
- Gender sensitization camps in slums and rural areas Shendurni region that include the following aspects:
 - o Women’s rights.
 - o Human rights.
 - o Gender Equality and justice.
 - o Gender equality.
 - o Gender sensitization workshops (MAWA).
 - o Campaigns against female feticide (Save Baby Girl Child).
 - o Alumni, Placement Assistance Cell.
 - o Counselling, Moral Counselling, Career Counselling, Village Counselling etc.

(c) Common Room

The college has separate common room for girls students, it is situated on ground floor of the building. It is well equipped with facilities such as First Aid Kit, Toilet Blocks, Two Sanitary Napkin Vending Machines and Sanitary Napkin Disposal Apparatus, etc. for girls and women faculty members. These room has sufficient Carpet area, which is used regularly by all girls students. Extra efforts are taken to maintain the hygiene of this room and fequently monitored by women faculty members.

File Description	Document
Link for annual gender sensitization action plan	View Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5.Use of LED bulbs/ power efficient equipment**

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

College is following waste management practices:

Solid waste:

- Every day all the academic buildings and other surrounding area in the campus are cleaned by non-teaching staff regularly and they separate out waste and dispose accordingly.
- In solid waste management college has set up of organic manure which decomposes the organic waste produces from campus like dried foliage, waste paper, dried leaves and twigs of plants in Botany department, canteen waste and organic waste. These wastages are mixed through organic fermentation process that converts into organic slurry. It is useful as organic manure for the trees and plants in the campus.
- NSS unit arrange campus cleanliness, beside regular work by personnel concerned. Paper waste; and old news papers are sold out to the agent for recycle purpose.
- College returns used examination answers books and like to university for recycle purpose.

- Dustbins for waste collection are placed at various places.

Liquid Waste:

- We commonly use method for disposing liquid waste, sedimentation and dewatering. This method is using for separating the water out of solid waste in non-hazardous liquid waste.
- A suitable drainage system is setup have been provided near science laboratories for liquid waste management - wastewater, waste chemicals, and waste culture of Botany, Zoology and Chemistry.
- Liquid waste from the points of generation like the canteen and toilet etc. is let out as effluent into a proper drainage facility and to avoid stagnation.

E-Waste:

- Old version computers are transferred to the schools run by our education society.
- The major e-waste such as written off instruments/equipment's, CRTs, Printers, Computers, Electronic gadgets, circuits, kits have been written off on regular basis and then it is sold out to buyers by auctioning.
- All the miscellaneous e-waste such as CDs, batteries, fluorescent bulbs, PCBs and electronic items are collected from every department and office and delivered for safe disposal.
- Useful parts of electronic gadgets like resistors, capacitors, inductors, diodes, transistors, thermostats etc. have been removed from the gadgets for reuse in practical/projects.

College produces less amount of e-waste as per the guidelines provided by the parent institute: the outdated, damaged, nonworking and repaired computers, monitors, printers, CDs etc. are discarded and scrapped.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**

2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The College gives priority to character building and overall development of the students. In this concern our institution organizes various activities concern to National Integrity, Equality, Social Justice, Cultural-Regional, Communal, Socio-Economic and linguistic harmony. In present condition to discuss and to focus on Social burning issues is essential, it creates awareness among society.

The College practices various activities/initiatives as follows:

1. In morning session college begins with the National Anthem, which strengthens patriotic bonds among students.
2. Institution has established competitive examination center for students and students are getting benefit of this center for overall development.
3. Institutions celebrate Days like, Social Justice Day, Sanvidhan Day, Shaheed Din, World Non-Violence Day, Yoga Day, Republic Day, etc.
4. Our Students Welfare Development and NSS Unit, took pledge on various issues like tobacco free campus and youth, Voters Day and National Integrity, etc.
5. Our institution celebrates birth and death anniversaries of National Heroes to establish social harmony among students.
6. Our students perform street plays on various social burning issues like, farmers suicide, Save Baby Girl Child, Superstition, illiteracy, etc.

7. The institutions organizes elocution, poster presentation and debate competition for students, it deals with linguistic and cultural aspects of society.
8. To sensitize young minds for social responsibilities our NSS Unit organize rally for Kerala Flood Affected people as well as Maharashtra Flood affected people, etc.
9. To maintain cultural harmony and national integrity we do practice cultural presentation of college in front of audience of Shendurni village during Ganesh Festival every year.
10. To maintain communal harmony and to eradicate socio-economic disparity, the institutions has initiated through an innovative approach "Aacharya Samarpan". This scheme provides financial assistance to poor and needy students of the college.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

To sensitize constitutional responsibilities institution commence activities like Sanvidhan Din, Social Justice Day, Republic Day, World Non-Violence Day, Blood Donation Camp, Street Play Performance on Rights and Duties like National Integrity, Communal Harmony, Rally for fund for flood affected people (Kerala and Maharashtra), *Yuvati Sabha* for Girls students, Self defence training for girls, Yoga and Meditation, Celebration Birth and Death Anniversaries of National Heroes, essay competition, poster presentation, debate, elocution, and so on.

- i. Every year our institution organizes Blood Donation Camp on 20th December, it creates sense of responsibility among students.
- ii. Yoga and Meditation: the Institution has established Yoga and Meditation Center for students, teacher and employees; it is beneficial for mindful techniques of the students and staff.
- iii. Every year our institution organizes Marathon (Half Mini Marathon), in this event many youths participates and it is run for unity.
- iv. Our students perform street plays on issues related to values rights and duties.
- v. *Sanvidhan Din* (Day) we celebrate *Sanvidhan Din* by reading Preamble of Constitution and organize competition on Indian Constitution.

vi. Our NSS Unit organized flood rallies to raise the funds for flood affected people (Kerala and Maharashtra), it create sense of National Integrity among students.

vii. Through poster making, debate and elocution competition our Language Association focuses on issues like National Integrity, Gender Equality, Women Empowerment, and so on.

viii. The Red Ribon Club organizes HIV Testing for college students and staff. It is also organizes activity to create awareness on AIDS among society.

ix. The institution has contributed in “Clean India Mission” (Swachha Bharat Abhiyan), by participated in Swachha Bharat Summer Internship of 100 hours.

x. The Institution planting and nurturing the trees in an around the campus with assistance of NSS Unit and Student Development Department. The institution has also started “Tree Adoption Scheme” for students and staff. It creates sense of responsibility about conservation of environment among students.

xi. The institution practices “Village Adoption Scheme”. This scheme provide platform for the institution to identify societal burning issues and establishes rapport with the society. Our students and staff visited to the adopted village and implemented the activities related to moral values, rights, duties, health, education and environment.

xii. Our students and staff participated in different NSS and Student Welfare Department Camp, which inculcates Values, Rights and Duties of concerning constitutional practice to make them responsible citizen of India.

xiii. Yuvati Sabha of the college organizes activities regarding gender equality, women empowerment, health and hygiene of girls, Law awareness for women, etc.

Xiv The Sexual Harassment Committee and Internal Complaint Committee for Women actively executing awareness of rights of women.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

4. Annual awareness programmes on Code of Conduct are organized**Response:** C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**Response:**

To inculcate and nurture the principles like Sacrifice, Dedication, Devotion, Struggle, Patriotism, Equality, Nationality, Brotherhood, Humanity, the college organizes number of programs in college. Celebration of National festivals *Independence Day* and *Republic Day* imbibe these principles among students. Such activities inspire the minds of the youth and also create awareness in them according to the changing global scenario as well. The college organizes Marathon on 20th December every year to celebrate the death anniversary of Acharya Bapusaheb Gajananrao Garud (Ex. Deputy Speaker of Maharashtra Legislative Assembly). It teaches us dedication and sacrifice towards the education of downtrodden and economically deprived community through the saga of Acharya Bapusaheb's life and works. Voters' awareness, environment awareness, road safety programmes is organized by the college. The NSS volunteers and play a major role in these activities.

Every year college celebrates birth and death anniversaries of epoch-making personalities Chhatrapati Shivaji Maharaj Birth Anniversary, Mahatma Gandhi, Lokmanya Tilak, Mahatma Jyotiba Phule, Chhatrapati Rajashri Shahu Maharaj (Social Justice Day) Dr. Babasaheb Ambedkar, Pandit Jawaharlal Nehru, Dr. Radhakrishnan (Teachers Day), Savitribai Phule, Indira Gandhi, Sardar Vallabhbhai Patel, Sanvidhan Divas, Yoga Day, Kranti Day, World Aids Day, Dr. A.P.J. Abdul Kalam, National Youth Day, Journalist Day, Womens Day, and others. These celebrations help to inspire our students and also to make public awareness through social issues.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1) Title of the 1ST Best Practice: **The Community Orientation Programme**

(3 Days Lecture Series)

OBJECTIVES OF THE PRACTICE:

- The prime objective of this practice is to break the ice on cutting-edge issues for the society.
- This practice introduces and discusses the contemporary socio-cultural ethos to the society.
- It helps to create awareness on burning socio-cultural issues among audience.
- This practice provides an open platform to the addressees on various social-cultural issues and make them enable to understand these issues with critical thinking.
- To provide thoughtful and resourceful information to the audience of this lecture series.
- To provide the innovative lectures on innovative subjects to the audience which creates positive impact on thought process and belief system of them.

THE CONTEXT:

The Shendurni secondary education co-op. societies' Appasaheb R. B. Garud has been organizing the annual lecture series from last nine years as a means of bringing socio-cultural harmony in community. It means recognition of human values and awareness on socio-cultural burning issues of society. College is successively organizing this activity from 2009. This lecture series share insights and experiences with the audience. Many lectures have dealt with the cutting-edge issues and explore the various aspects with solutions. This lecture series creating positive impact on the thought process and belief system of audience. Especially this activity is unique platform for the women from rural background. This lecture series provides thoughtful and resourceful information to the audience.

THE PRACTICE:

This lecture series has annually allotted in three days duration. During this lecture series three eminent orator having proficiency on socio-cultural issues delivers lecture on current and burning issues to the audience. A society centered approach engages the audience from the all strata of society. It creates responsiveness among listeners about social issues. The different scholars have introduced crucial socio-cultural issues like healthy family relationship, farmer's suicide, education, social justice, women empowerment, folk-literature and so on. This practice endow with a chance for promoting healthy mind-set and behavior among society. Every lecture provides opportunities for the enhancement of critical thinking, self-esteem, effective decision making, increase problem solving nature, and objective discussion of current events including those related to maintaining the communal harmony, universal brotherhood and national integrity among society. Each subject area of lecture offers a unique opportunity for the exploration of mutually relevant topics, or enhancement of the subject area, through the presentation of socio-cultural related themes. This practice primarily concentrates on awareness of the social issues.

EVIDENCE OF SUCCESS:

This lecture series addresses socio-cultural and current issues in communities from last 10 years (2009). The major outcome of this practice is listeners who belong to rural and moffusil background came across with the issues from global to local perspective. The participation of the audience willingly with more interest was an evidence of the success. From the academic year 2009 the increasing a large number of listeners up to 2018, have benefited through lecture series. From the beginning of this series, every year near about 800-1000 listeners benefitted from this series. In light of discussion another out come if this practice of lecture series is, it bringing rural and socio, economic and culturally backward audience into mainstream of society. It helps to uplift their standard of living and rational thinking. This practice creates awareness and helps to establishes communal harmony among society.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- Ratio of absentee of People from villages around Shendurni.
- Transportation issue at night.
- This practice requires more extensive initial venture and recurring expenses.

1) Title of the 2nd Best Practice: **Research Promotion Scheme for UG Students**

OBJECTIVES OF THE PRACTICE:

- i. To indoctrinate research culture among all the students at UG level.

- ii. To encourage research potential of the students at an early stage of higher education.
- iii. To train the students regarding systematic methodology and documentation of research.
- iv. To make available infrastructure and facilities to the young researchers for quality research.

THE CONTEXT:

Present research promotion scheme is encouraging to UG students for innovative research work. Young researchers of this institution are dealing with different problems in society. They find out and present research projects on various interdisciplinary issues like social, political, economic, commercial, managerial, scientific, etc.

THE PRACTICE:

This scheme invites innovative research project from young UG researchers of college. After scrutiny the quality work is promoting for the university, state and national level. This scheme encourages and provides facilities along with infrastructure to the students. This scheme provides proper platform and guidance for quality research work of the students. The College Development Committee and Research Advisory Committee are monitoring to this scheme. This committee makes available posters, references, guidance on research methodology and so on.

EVIDENCE OF SUCCESS:

- i. Two of our students got benefited by the scheme and their research work filed Patents.
- ii. One of our research students has achieved First Rank at National level research convention entitled “Anvension-2019” at Ganpat University, Mehasana, Gujrat.
- iii. One of our research students has achieved First Rank at West Zone level research convention entitled “Anvension-2019” at Udaypur, Rajasthan.
- iv. One of our research students has achieved First Rank at State level research convention entitled “Avishkar-2019” at Gondwana University, Gadchiroli, Maharashtra.
- v. Our more than 15 young researchers have participated at State Level research convention entitled “Avishkar” in different universities of Maharashtra.
- vi. Many of the students were participated at University level as well as district level research convention “Avishkar”.
- vii. With the assistance of this scheme many of the students have benefited and participated in National as well as State conferences/seminar and presented their research work and got prizes.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- i. Less number of researchers who belongs to science faculty has participated due to advanced laboratories for research.

ii. There is no provision of Government for financial assistance to UG young researchers.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The Shendurni Secondary Education Co-operative Society, Ltd. Shendurni, the parent institute is going to celebrate its Platinum Jubilee year in 2019. The institute is having visionary objectives according to the changing scenario without deviating from its focus from the socially backward classes and downtrodden. One of the Mission statements of the parent institute goes thus *To promote the acquisition of knowledge and to offer opportunities for upgrading the knowledge, training and skills in all fields of human endeavor by developing educational network with use of modern communication media and technologies.* It shows the urgency of acquisition of knowledge and skills in all fields. Training provided to students with these objectives could offer them different opportunities of career. Keeping this in mind, IQAC initiated the drive of introducing value-added and skill-based courses at department level in the college for three years back. All the departments responded positively.

This implementation drive was especially important because this college functions in the affiliated structure to the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and there is little scope for experimenting at either designing curriculum on institutional level or running courses on self-financing basis so to say. All the courses have been in function in addition to the regular programme structure. The duration of the courses is of one week or two. However, they equip students with basic and missing knowledge or skill in the discipline they belong to. To dispel darkness from the lives of the poor, the neglected and rural youth by imparting value education. The College is keenly working out its vision and mission according the changing policy of higher education. Institution considers vision and mission as torch and encapsulating the values of ideal citizen among the young students.

Vision

“??? ??????? ??????? ?????????? ??????????”

(There is nothing sacred in this world as knowledge)

Mission

“Appasaheb R. B. Garud Arts, Commerce and Science College, Shendurni, Dist. Jalgaon is committed to involve the downtrodden classes of the society, that live in remote, mofussil areas in to the stream of national education, with the lofty aim of moulding these young men and women in to strong personalities and responsible citizens of the nations for the nations. The prime objective of the institution is to educate First Generation Learners and nurturing the raw talents to transform in responsible citizen of the nation.”

Institution prominently gives emphasis on quality education and holistic approach of it. In this concern college is administrating total 11 skill based certificate courses including industry linked, 2 add on courses, which is having tie up with **BOSCH** Ltd. Bangalore and **Bajaj Finserv** Ltd. Pune. In the area of quality performance of our institution has received Best College Award (Consolation) in 2017 by KBCNMU, Jalgaon. As well as audited twice with **“A” Grade** in University level Academic and Quality Audit. The Institution has well equipped ICT, academic and sports infrastructure which can facilitate and nurture the rural talents through global perspective. The college has established well equipped **competitive examination centre** for the competitive examination aspirants belongs to rural background. This study centre facilitates our college students, alumni and aspirants around the Shendurni region.

The institution is prominently encouraging the students for the participating in State level, National Level venture like **AVHAN and AVISHKAR**. Our students have remarkably achieved the ranks in said events e.g. one student achieved first rank in National Level Research Convention “Anvension-2019” and one more students achieved first rank in AVHAN. Our NSS unit is also functioning distinctively as an outcome of that, our NSS Unit awarded as a Best NSS Unit of University, 2015 and Our NSS Volunteer also awarded as Best NSS volunteer of university in 2017. Our NSS Unit also awarded by Best Programme Officer Award by University and State 2015.

In the process of impart quality education; our institution is maintaining the social bonding with society. In this concern our institution successfully organizing **3 Days Lecture series** for the society on various societal issues. This basically focuses on national integrity, communal harmony, social justice, socio-historical issues, folk literature and art, etc. To maintain strong social bondage, the institution has initiated to establish rapport with society through **“Village Adoption Scheme”**. In this scheme our one teacher has adopted one village. Apart from the budgetary provision of university for poor and needy students, our institution has offered **“Aacharya Samarpan Scheme”**. This scheme provides financial assistance, college uniform, and essential study material and so on to the poor and needy students. Institution is having 4 percolation tanks, which help to stores wastage rain water. The college with green initiative has started **“Tree Adoption Scheme”** to protect and nurture the Green Campus of the college. The college has **planted 650 Teak wood plants** beside the college campus and successfully nurtured it.

To promote the Mission of Digital India, the college has introduced **Cashless Transaction System** for students. In the context of health and hygiene of girls’ students, the college has installed 2 **“Sanitary Napkin Vending Machine with Disposal Machine”**. This practice specially appreciated by University.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

NAAC

5. CONCLUSION

Additional Information :

The College is working for quality improvements and developing quality culture in the stakeholders, for this college is confirmed with Best College Award (Consolation) by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon with this college is also confirmed with A Grade in Academic and Qualitative Audit in the Academic year 2015-16 and 2018-19 (Two Times) conducted by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The students of the Second Year B. Com. secured First Rank in National Research Competition Level Anvesion 2019, organized by Ganpat University, Mehasana, Gujarat with collaboration of AIU (Associations of Indian Universities), she also secured First Rank in Zonal Level Anvesion, State Level Avishkar, University Level Avishkar, etc. The students of the college are continuously participated in Avishkar/Anvesion Competition since 2008 and also securing first or second rank with few exceptions. The Chairman of the Institute also awarded State Level Award for Environment Conservation and green initiatives in the campus i.e. "Rajyastariya Paryavaran Ratna Puraskar". The college is also conferred with Best NSS Unit by KBCNMU Jalgaon. The faculty member of the college awarded State and University level Best Programme Officer of NSS Unit through University and Government of Maharashtra. The college has various types of Academic and Physical facilities for quality improvements to develop life learning skills and employability in the students. The students of the college is also awarded with different types of University and State Level Awards like Anti Tobacco Campaign, Avhan (The Camp for Preparedness for Disaster Management, organized on behalf of Office of Hon'ble Governor of Maharashtra), Ek Bharat Shreshtha Bharat, MAESTRO National Level Competition, etc.

The college is trying to meet the requirement of global changing scenario through industry linked add on and value added courses and training programme organize on behalf of Infosys BPO Ltd. Pune and Bangalore under Global Business Foundation Skills as well two life learning and employability skills Programme i.e. BOSCH Bridge Course (BOSCH Ltd. Bangalore), Certificate programme in Banking, Finance and Insurance (Bajaj Finserv Ltd. Pune) and BFSI programme (TATA Strive) These programmes leads towards employability skills and life learning skills to the students.

Concluding Remarks :

Overall, the college is working for developing quality culture through effective curriculum delivery by using advanced ITES (ICT) facilities with this the college is inculcating life learning skills and employability skill among the students of rural area. Specially belongs to socio-economic weaker section of the society. Attempt also made to inculcate the research aptitude among the UG students through Research Promotion Scheme. The institution inculcating social values, ethics through extension and community development programme such as The Community Orientation Programme, Research Promotion Scheme for UG Students, Village Adoption Scheme, Tree Adoption Scheme, Acharya Samarpan Bhav (The Scheme for Financial Supports to the Needy and Poor Students for their education), Endowment Prizes, Earn and Learn Scheme, Life Learning Programme etc. Maximum faculty members of the college is awarded with M. Phil and Ph. D. The Alumni association of the college is registered and contributed financial assistance to society. For the the encouragement of the students, the Management of the Institute and the Faculty Members are always ready to support through all way.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>338</td> <td>00</td> <td>00</td> <td>11</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>338</td> <td>00</td> <td>00</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : HEI has not provided certificate of students for the year 2015-16.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	338	00	00	11	0	2018-19	2017-18	2016-17	2015-16	2014-15	338	00	00	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
338	00	00	11	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
338	00	00	0	0																	
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Answer After DVV Verification: B. Feedback collected, analysed and action has been taken</p> <p>Remark : Provided action taken report on reflect HEI's website.</p>																				
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>888</td> <td>964</td> <td>953</td> <td>803</td> <td>799</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>888</td> <td>964</td> <td>953</td> <td>803</td> <td>799</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	888	964	953	803	799	2018-19	2017-18	2016-17	2015-16	2014-15	888	964	953	803	799
2018-19	2017-18	2016-17	2015-16	2014-15																	
888	964	953	803	799																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
888	964	953	803	799																	

334	349	457	378	377
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2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1192	1190	1208	1186	1181

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1192	1190	1208	1186	1181

Remark : DVV has made the changes as per report of first year admitted students shared by HEI.

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
596	595	604	593	591

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
441	443	447	422	448

2.6.3 Average pass percentage of Students during last five years**2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
112	115	142	120	72

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
104	130	130	108	90

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
225	176	190	159	190

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
262	232	244	233	217

Remark : DVV has made the changes as per report of appeared and passed students shared by HEI.

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.5	0.0	2.2	1.50	1.01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1.5	0.0	2.2	1.50	0

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	04	02	02

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	04	02	0

3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
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3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
36	22	18	23	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
15	7	10	15	5

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	10	11	9	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
11	6	5	7	6

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	0	01	03

Answer After DVV Verification :

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2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.4.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

3.4.3.1. **Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	14	13	6	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
9	8	5	1	8

3.4.4 **Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1460	1180	377	412	152

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
976	1047	321	342	120

3.5.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	6	3	2	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

Remark : Provided MoUs has not considered. Also mail copy has not considered.

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 6

Answer after DVV Verification: 5

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6.49821	8.25854	1.69250	1.60903	1.43306

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

Remark : Supporting Document not provide by HEI.

4.2.3	<p>Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p> <p>4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2.29856</td> <td>1.55859</td> <td>1.38614</td> <td>2.30755</td> <td>1.83598</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2.15</td> <td>1.45</td> <td>1.26</td> <td>2.17</td> <td>1.34</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per expense of Books and Journals excluding newspapers duly signed by CA.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	2.29856	1.55859	1.38614	2.30755	1.83598	2018-19	2017-18	2016-17	2015-16	2014-15	2.15	1.45	1.26	2.17	1.34
2018-19	2017-18	2016-17	2015-16	2014-15																	
2.29856	1.55859	1.38614	2.30755	1.83598																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
2.15	1.45	1.26	2.17	1.34																	
4.4.1	<p>Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)</p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1214 1046 1348"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>12.38367</td> <td>13.16363</td> <td>10.38902</td> <td>4.92453</td> <td>7.41663</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1426 1046 1561"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0.51</td> <td>1.33</td> <td>1.66</td> <td>0.57</td> <td>0.17</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per expense of Software maintenance, Building maintenance, maintenance Expense, Ground Repairs and expense, computer maintenance in audited statement duly signed by CA.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	12.38367	13.16363	10.38902	4.92453	7.41663	2018-19	2017-18	2016-17	2015-16	2014-15	0.51	1.33	1.66	0.57	0.17
2018-19	2017-18	2016-17	2015-16	2014-15																	
12.38367	13.16363	10.38902	4.92453	7.41663																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0.51	1.33	1.66	0.57	0.17																	
5.1.4	<p>Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years</p> <p>5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1998 1046 2087"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15															
2018-19	2017-18	2016-17	2015-16	2014-15																	

928	1412	1247	412	8
-----	------	------	-----	---

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
786	400	1230	368	8

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	08	0	0	02

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Supporting offer letter has not provided by HEI.

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	3	7	5	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	0	2	3	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	3	7	5	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8	3	7	5	3

Remark : DVV has made the changes as per pro-rata basis of provided qualifying certificates shared by HEI.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	11	8	8	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
07	03	04	03	02

Remark : DVV has not considered award received in Inter-college level and district level competitions.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
21	23	30	32	25

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
21	17	21	27	21

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five

years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	03	02	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
03	03	02	01	03

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	10	01	06	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	09	01	06	09

Remark : As per sop, duration of Programs less than one week has not considered.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
276988	372617	29640	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

0	0	0	0	0
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Remark : Funds from own institutions/own trust and sister institutions not to be considered.

6.5.3	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has select B. 3 of the above as per report of IQAC, Collaborative quality initiatives and NIRF shared by HEI. Provided ISO certificate for the year 2017-18 has not considered.</p>
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has select B. 3 of the above as per bill for Waste water recycling, Rain water harvesting and photos of bio waste of compost shared by HEI.</p>
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: D.1 of the above Remark : DVV has select D.1 of the above as per report of campus environmental promotion activities shared by HEI.</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p>

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per code of conduct and proceedings of committee meetings shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>7</td> <td>7</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>350</td> <td>342</td> <td>291</td> <td>291</td> <td>280</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	7	7	7	7	7	2018-19	2017-18	2016-17	2015-16	2014-15	350	342	291	291	280
2018-19	2017-18	2016-17	2015-16	2014-15																	
7	7	7	7	7																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
350	342	291	291	280																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>7</td> <td>7</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>8</td> <td>8</td> <td>8</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	7	7	7	7	7	2018-19	2017-18	2016-17	2015-16	2014-15	8	8	8	8	8
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7	7	7	7	7																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
8	8	8	8	8																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>596</td> <td>595</td> <td>604</td> <td>593</td> <td>591</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	596	595	604	593	591	2018-19	2017-18	2016-17	2015-16	2014-15					
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596	595	604	593	591																	
2018-19	2017-18	2016-17	2015-16	2014-15																	

595	595	604	593	591
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2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
247	216	213	167	197

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
262	232	244	233	217

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	16	16	16	16

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	15	15	15	15

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	16	16	16	16

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	15	15	15	15

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
23.85455	30.72650	21.28245	32.11138	13.36060

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
19.42	24.44	18.26	18.36	3.29

4.3	Number of Computers Answer before DVV Verification : 80 Answer after DVV Verification : 83
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NAAC