



A. R.B. Garud Art's Commerce and Science college, Shendurni.
Tal: Jamner Dist: Jalgaon. Pin-424204

4.4 Maintenance of Campus Infrastructure

4.4.2 There are established systems and procedures for maintaining and Utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Answer:

Response:

The physical facilities include Laboratories, library, Classrooms, Gymnasium. ICT facilities include computers, LCD projectors, smart boards and photocopiers. All the admitted students pay fees for various facilities as per the guidelines and norms of statutory bodies. College administration has formed different committees for maintaining and utilizing the various physical facilities. Mother institute has contracts with the external agencies for maintenance of infrastructural facilities like electricity supply and water supply. The Mother Institute has appointed carpenters, sweepers, plumbers and electricians. Special Site Engineer is recruited to look after construction and allied works. Security Personnel are also appointed on 24 hour basis to ensure safety and security

Maintenance and Utilization of Laboratories:

College has state of art and well equipped laboratories for various disciplines. Laboratories and instrumentation facility are availed. Equipments are properly maintained to avoid laboratory contamination, hazards and the safety of people working in the laboratory is ensured. Routine maintenance and servicing is done by Laboratory Assistants and Laboratory Attendants.



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Annual maintenance is done as per the maintenance contract condition and as per the requirement.

- The College adopts environment-friendly methods of disposal of chemical waste.
- Adequate number of laboratories ensures optimum utilization for academic and research purposes.

Maintenance and Utilization Computer Laboratories:

College has three computer laboratories having 80 computers in total.

- The sweepers keep the laboratories neat and clean.
- Blowers are used to remove dust from the computers.
- Software installation is completed as per the requirements of the departments and college policy
- Machines are formatted and installed or updated with operating system, antivirus and other software timely by the special and technical staff appointed for it.
- The basic hardware and software and maintenance are done as per the annual maintenance contract.
- The Inverter battery backup system is supplied to each computer and is maintained by the specially appointed college staff.
- The willing students uses computer and internet resources.
- The students enrolled in Earn and Learn Scheme contribute to routine work in the laboratory.

Maintenance and utilization of Sports Facilities:

- College has well equipped gyms for boys only.
- The college has opened up these facilities to local use.



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- The work of maintenance of Gymnasiums (gent) is allotted to Physical director. The support of external agencies is also sought. to develop amenities in the gyms.
 - A support staff is specially appointed for maintenance of the gym.
 - The impact of gyms is reflected in improvement of students' performance in the sports activities.
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- The students of 'Earn and Learn' scheme prove a great help in maintaining the campus clean.
 - The Sports facilities are adequately utilized.
 - Every year Sports Meet is organized at the College level. Excellent sportspersons are annually awarded.
 - The College regularly organizes intercollegiate and intergroup sports tournaments.

Maintenance and Utilization of library

The library is enriched with learning resources such as updated reference books, journals, textbooks, national and international level periodicals, Multimedia DVDs

- Open access is practiced for all students including undergraduate, postgraduate, research student and teachers
- Binding of books and journals is done as per the requirement. Minor maintenance of books like pasting of pages etc. is done in the library itself.



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- For books in very bad condition, special cloth binding or leather binding is done by outsourcing
- Library is under 24hrs CCTV Surveillance.
- Library is renovated from time to time.
- Special non- teaching staff is appointed to look after the library.
- The record of issuing and receiving is digitally recorded.
- Lending and book bank facilities are also availed.
- The College was amongst top ten users of INFLIBNET
- Internet services are available to the staff.

Maintenance and Utilization of Classrooms

- The College has adequate number of Classrooms and seminar halls which are utilized for teaching and other academic purposes.
- Duty of cleaning the classroom is assigned to class IV staff.
- The classroom is painted after every 4-5 years.
- Electric boards and fans are maintained by the peons and the electricians on the campus.
- New benches are regularly purchased as per requirement.
- Departmental activities such as guest lectures and student seminars are conducted in the conference hall and the classrooms.
- Chalkboards are replaced by the green boards.

Maintenance and Utilization of other facilities

The sports facilities are also well-maintained. Equipments in gyms are overhauled and repaired in time.



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