# AppasahebRaghunathraoBhauraoGarud Arts, Commerce and Science College, Shendurni, Tal.Jamner, Dist. Jalgaon Maharashtra 424204

**Internal Quality Assurance Cell** 

#### **IQAC** Meetings and Action Taken Report

#### Academic Year 2014-15

Date: 25th March, 2014

### Minutes

The IQAC conducted the meeting to under the Chairmanship of Principal Dr. Kashinath Waman Patil and discussed on result declared by the NAAC for 2<sup>nd</sup> Cycle Assessment and Accreditation as well as discussion made by NAAC Peer Team Report and Recommendation and decided to work as per the recommendation.

**Action Taken Report** 

The IQAC conducted the meeting to under the Chairmanship of Principal Dr. Kashinath Vaman Patil and discussed on result declared by the NAAC for 2<sup>nd</sup> Cycle Assessment and Accreditation and college got B Grade with 2.58 CGPA for this achievement Chairman of The Shendurni Secondary Education Co-op. Society Ltd. Shendurni, Shri. Dadasaheb Sanjayrao Garud and the Chairman of IQAC principal Dr. Kashinath Waman Patil congratulated to all the faculty members as well as discussion made by NAAC Peer Team Report and Recommendation and decided to work as per the recommendation.

Date: 24th July, 2014

#### Minutes

The IQAC meeting conducted today under the Chairmanship of Principal Dr. Kashinath Vaman Patil to discuss on various issues and following decision have taken place.

1. Reformation of revised IQAC as per the guidelines of NAAC

2. IQAC functions and duties had been read in the meeting

3. Decision to call application and proposal for promotion under CAS

4. The IQAC also discuss on feedback collection and taken a decision to collect feedback from students, parents and other stakeholders

5. The IQAC instructed to all the faculty members to submit proposal for organizing different level Conferences, Seminars and Workshop based on quality education.

6. The IQAC also instructed to organizing a lecture through Staff Academy.

**Action Taken Report** 

- 1. As per the decision taken in the IQAC committee revised IQAC formulated as per the guidelines of NAAC and Mr. Shyam Jivan Salunkhe appointed as a Coordinator of IQAC and Mr. Dinesh Prakash Patil appointed as Co-Coordinator and Mr. Salunkhe taken a charge of IQAC Coordinator from Mr. N. S. Sawale with thanks.
- 2. IQAC functions and duties had been read in the meeting and taken decision to work in this direction and maintain a record.
- 3. The IQAC invited application and proposal for promotion under CAS



4. The IQAC also instructed to organizing a lecture through Staff Academy and lectures has organized.

Date: 13th August, 2014

#### Minutes

The IQAC meeting called today to discuss and taken decision to call application and proposal of promotion under CAS from those who are eligible teachers with the IQAC also instructed to the all faculty members to maintain proper documentation of all the events conducted by the faculty or department and also made discussion on submission of AQAR Report, 2013-14.

**Action Taken Report** 

The IQAC meeting called today to discuss and taken decision to call application and proposal of promotion under CAS from those who are eligible teachers, but IQAC doesn't received any application from eligible teachers, with the IQAC also instructed to the all faculty members to maintain proper documentation of all the events conducted by the faculty or department and also made discussion on submission of AQAR Report, 2013-14.

Date: 19th January, 2015

#### **Minutes**

The IQAC meeting has been held today under the Chairmanship of Principal Dr. Kashinath Vaman Patil and taken a decision after discussion following decisions has been taken place.

1. Preparation of submission of API and PBAS report as 2<sup>nd</sup> Amendment of UGC Act as well as University guidelines.

2. The IQAC instructed to prepare Confidential Report (CR), Self-Appraisal Report, year wise

teaching plan and diary, etc.

3. The IQAC also took a decision to submit a proposal to National Skill Qualification Framework (NSQF) Center to UGC, New Delhi.

**Action Taken Report** 

The IQAC collected the Confidential Reports, Self-Appraisal form, year wise teaching plan and teaching diary as well as The IQAC submitted a proposal to National Skill Qualification Framework (NSQF) Center to UGC, New Delhi.

Date: 1st May 2015

The IQAC meeting has been held today under the Chairmanship of Principal Dr. Kashinath Vaman Patil and taken a decision after discussion following decisions has been taken place.

- The IQAC instructed to all the faculty members to present their personal report for the year 2014-15 for CAS promotion purpose and also asked to submit API/PBAS form to the IQAC.
- 2. For the purpose maintain quality culture in the college, the IQAC instructed to Head of the Department, Chairman of the different committees and other head, to maintain proper records and documents for quality enhancement.
- 3. The IQAC also presented the work done in the previous academic year.



4. The IQAC also discussed on future plan of the next academic year. e.g. organization of conference/seminar/workshop in the college related quality enhancement.

5. Finally, the IQAC also instructed to all the faculty members to submit Confidential Reports

to IQAC with in prescribed format and prescribed time-frame.

1. The IQAC instructed to all the faculty members to present their personal report for the year 2014-15 for CAS promotion purpose and all the faculty member presented their personal report containing curricular, co-curricular and extracurricular activities by using ICT Techniques and also asked to submit API/PBAS form to the IQAC and as per the instruction faculty members are preparing the API/PBAS form with the help of IQAC.

2. For the purpose maintain quality culture in the college, the IQAC instructed to Head of the Department, Chairman of the different committees and other head, to maintaining proper

records and documents for quality enhancement.

3. The IQAC also presented the work done in the previous academic year.

4. The IQAC also discussed on future plan of the next academic year. e.g. organization of conference/seminar/workshop in the college related quality enhancement.

5. Finally, the IQAC also instructed to all the faculty members to submitted Confidential Reports to IQAC with in prescribed format and prescribed time-frame.

Appasaheb R.B.Garud Art's Commerce & Science College, Shendurni- 424204 Tal-Jamner Dist-Jalgaon (M.S.)

#### Academic Year 2015-16

Date: 15th June, 2015

#### Minutes

The IQAC meeting conducted today, on the occasion of opening day of new academic year under the Chairmanship of Principal Dr. K.V. Patil to discuss and preparation and collection of documents for expected visit of Academic and Qualitative Audit Committee appointed by North Maharashtra University, Jalgaon and also instructed to the all faculty members for preparing annual teaching plan, API form, etc.

**Action Taken Report** 

As per the decision taken in the IQAC meeting, all the faculty members were prepared Teaching Plan, API form, calculated last three years result, etc. and also prepared documents for expected visit of Academic and Qualitative Audit Committee appointed by the North Maharashtra University, Jalgaon.

Date; 20th July, 2015

#### Minutes

The IQAC called special meeting under the Chairmanship of Principal Dr. K.V. Patil to discuss and preparation and collection of documents for expected visit of Academic and Qualitative Audit Committee appointed by North Maharashtra University, Jalgaon and also instructed to the all faculty members for preparing required documents for Academic Audit committee, preparing subject wise and class wise result, proper record to maintain as per requirement, annual teaching plan, API form, etc. with this discussion also made on AQAR 2014-15 draft.

**Action Taken Report** 

As per the IQAC meeting instruction all the faculty member engaged in preparation and collection of documents for expected visit of Academic and Qualitative Audit Committee appointed by North Maharashtra University, Jalgaon and also preparing required documents as well as subject wise and class wise result, maintained proper record as per requirement, annual teaching plan, API form, etc. with after the discussion made on AQAR 2014-15 AQAR 2014-15 sent to the NAAC.

Date: 10<sup>th</sup> December, 2015

**Minutes** 

The IQAC meeting called a meeting today, on the occasion of result declared and conferment of "A" Grade in Academic and Qualitative Audit by North Maharashtra University, Jalgaon, under the Chairmanship of Dr. K. V. Patil to congratulate all the teaching and non-teaching staff and for these successful efforts Principal Dr. K. V. Patil Congratulated to the all Staff on behalf of Shri. Dadasaheb Sanjayrao Garud, Chairman, The Shendurni Secondary Education Co-op. Society, Ltd. Shendurni and itself. With this meeting also discussed and took a decision to organize Conference/Seminar/Workshop through IQAC to inculcate quality culture in the quality



related contingent and also instructed to all the faculty members and staff to prepare and submit Confidential Report (CR) within prescribed timeframe.

**Action Taken Report** 

Principal Dr. K. V. Patil Congratulated to the all Staff on behalf of Shri. Dadasaheb Sanjayrao Garud, Chairman, The Shendurni Secondary Education Co-op. Society, Ltd. Shendurni and itself on the occasion of conferment of "A" Grade in Academic and Qualitative Audit by North Maharashtra University, Jalgaon. With this this meeting also discussed and took a decision to organize one week workshop on preparation of Competitive Examination during 4th January to 11 January, 2016 as well as Two National Workshop on "Research Methodology and Use of SPSS" during 21-22 January, 2016 through IQAC to develop quality culture in Research among stakeholders and also instructed to all the faculty members and staff to prepare and submit Confidential Report (CR) within prescribed timeframe.

Date: 31st December, 2015

#### Minutes

The IQAC meeting called today under the Chairmanship of Principal Dr. K. V. Patil to planning and implementation of decision taken in the meeting on 10th December, 2015 and as per the decision taken, IQAC organize one week workshop on preparation of Competitive Examination during 4th January to 11 January, 2016 as well as Two National Workshop on "Research Methodology and Use of SPSS" during 21-22 January, 2016 through IQAC to develop quality culture in Research among stakeholders. For the purpose to successfully organize these workshops IQAC formulate 4 different committees viz. Coordination Committee, Organizing Committee, Research and Planning Committee and Technical Support and Publicity committee.

**Action Taken Report** 

The IQAC organized one week workshop on preparation of Competitive Examination during 4<sup>th</sup> January to 11 January, 2016 as well as Two National Workshop on "Research Methodology and Use of SPSS" during 21-22 January, 2016 through IQAC to develop quality culture in Research among stakeholders Prof (Dr) R. L. Shinde (NMU, Jalgaon), Dr. Bhuvana Venkatraman (St. Thomas College, Bhilai) Dr. Neeta Khandpekar (University of Mumbai, Mumbai) and Dr. Omprakash Jadhav (Dr. BAMU, Aurangabad) were invited as Resource Person and delivered a fruitful lectures on the said theme. For the purpose to successfully organize these workshops IQAC formulate 4 different committees viz. Coordination Committee, Organizing Committee. Research and Planning Committee and Technical Support and Publicity committee.

Date: 25th January, 2016

**Minutes** 

The IQAC conducted a meeting under the Chairmanship of Principal Dr. K. V. Patil on the occasion of successfully organized one week workshop on "Preparation of Competitive Examination" as well as Two Day National Workshop on "Research Methodology and Use of SPSS". The Chairman of the IQAC Principal Dr. K. V. Patil Congratulated of the faculty members and Staff for their pain taking efforts and successfully organization of these workshops.



**Action Taken Report** 

The Chairman of the IQAC Principal Dr. K. V. Patil Congratulated of the faculty members and Staff for their pain taking efforts and successfully organization of these workshops.

Date: 1st May, 2016 Minutes

The IQAC meeting has been held today under the Chairmanship of Principal Dr. Kashinath Vaman Patil and taken a decision after discussion following decisions has been taken place.

1. The IQAC also instructed to all the faculty members to submit Confidential Reports to IQAC with in prescribed format and prescribed time-frame.

2. The Principal of the IQAC instructed to IQAC prepare Draft of AQAR 2015-16 and also instructed to the all the faculty members to provide require data for preparing AQAR.

3. The IQAC instructed to all the faculty members to present their personal report for the year 2015-16 for CAS promotion purpose and also asked to submit API/PBAS form to the IQAC.

4. For the purpose maintain quality culture in the college, the IQAC instructed to Head of the Department, Chairman of the different committees and other head, to maintain proper records and documents for quality enhancement.

5. The IQAC also discussed on future plan of the next academic year. e.g. organization of

conference/seminar/workshop in the college related quality enhancement.

6. The IQAC also invited application for promotion under CAS for different Stage and application and proposal from Dr. Sanjay Wamanrao Bhole (Political Science), Mr. Shyam Jivan Salunkhe (Commerce), Dr. Prashant Sudhakarrao Deshmukh (History) and Mr. Amar Vasant Jawale (Economics) and the IQAC accepted the application for evaluation.

**Action Taken Report** 

1. The IQAC also instructed to all the faculty members to submit Confidential Reports to IQAC

with in prescribed format and collected from all the staff.

2. The Principal of the IQAC instructed to IQAC prepare Draft of AQAR 2015-16 and also instructed to the all the faculty members to provide require data for preparing AQAR and as per the instruction the IQAC Coordinator proceed for further action in the direction of preparing AQAR 2015-16.

3. The IQAC instructed to all the faculty members to present their personal report for the year 2015-16 for CAS promotion purpose and also asked to submit API/PBAS form to the IQAC.

4. For the purpose maintain quality culture in the college, the IQAC instructed to Head of the Department, Chairman of the different committees and other head, to maintain proper records and documents for quality enhancement.

5. The IQAC also discussed on future plan of the next academic year. e.g. organization of conference/seminar/workshop in the college related quality enhancement.

6. The IQAC also invited application for promotion under CAS for different Stage and application and proposal from Dr. Sanjay Wamanrao Bhole (Political Science), Mr. Shyam Jivan Salunkhe (Commerce), Dr. Prashant Sudhakarrao Deshmukh (History) and Mr. Amar Vasant Jawale (Economics) and the IQAC accepted the application for evaluation and formed a Verification Committee under Chairmanship of Principal Dr. K. V. Patil and Dr. W. S. Wale and Dr. J. V. Patil (SSMM College, Pachora) appointed as a member.



Date: 16th May, 2016

#### Minutes

The IQAC called special meeting today under the Chairmanship of Principal Dr. K. V. Patil and member Dr. W. S. Wale and Dr. J. V. Patil (SSMM College, Pachora) to verify the proposal of promotion under CAS of Dr. Sanjay Wamanrao Bhole (Political Science), Mr. Shyam Jivan Salunkhe (Commerce), Dr. Prashant Sudhakarrao Deshmukh (History) and Mr. Amar Vasant Jawale (Economics) and committee verified and evaluated the all the proposal.

**Action Taken Report** 

The Chairmanship of Principal Dr. K. V. Patil and member Dr. W. S. Wale and Dr. J. V. Patil (SSMM College, Pachora) to verify the proposal of promotion under CAS of Dr. Sanjay Wamanrao Bhole (Political Science), Mr. Shyam Jivan Salunkhe (Commerce), Dr. Prashant Sudhakarrao Deshmukh (History) and Mr. Amar Vasant Jawale (Economics) and committee verified and evaluated the all the proposal and found eligible for promotion under CAS for Stage. I (AGP Rs. 6000/-) to Stage II (AGP Rs. 7000/-) and sent evaluation sheet to the North Maharashtra University, Jalgaon for demanding Screening Committee.

PRINCIPAL

Appasaheb R.B.Garud Art's Commerce & Science College, Shendurni- 424204 Tal-Jamner Dist- Jalgaon (M.S.) Date: 30th June, 2016

#### Minutes

The IQAC meeting held today under the Chairmanship of Principal Dr. K. V. Patil and discussed and took a decision suggested a improvements in result of Academic year 2015-16 with this also overlook on Admission Process of academic year 2016-17 and setting a strategies to improve enrollment ratio with this IQAC also took decision on following issues.

1. The IQAC instructed to submit personal report, Confidential Report, self-appraisal report and evaluated and suggested an improvement.

2. The IQAC also instructed to the all faculty members to submit API form for the Academic Year 2015-16 with supporting documents for record purpose and also invited the applications for promotion under CAS from those who are eligible.

3. The IQAC has to prepare AQAR 2015-16 and instructed to submit NAAC within prescribed

time frame.

4. The IQAC also instructed to all the faculty members to prepare Academic Calendar, Teaching Plan, etc. for the year 2016-17 and proceed for further planning and implementation.

### **Action Taken Report**

1. The IQAC instructed to submit personal report, Confidential Report, self-appraisal report, result of academic year 2015-16 and evaluated and suggested an improvement.

2. The IQAC also instructed to the all faculty members to submit API form for the Academic

Year 2015-16 with supporting documents for record purpose.

3. The IQAC has to prepare AQAR 2015-16 and submitted to the NAAC within prescribed time frame.

4. The IQAC also instructed to all the faculty members to prepare Academic Calendar, Teaching Plan, etc. for the year 2016-17 and proceed for further planning and implementation.

Date: 31st October, 2016

#### **Minutes**

The IQAC meeting conducted today under the Chairmanship of Acting Principal Dr. Saniav. Wamanrao Bhole and discussed on Teaching, Learning and Evaluation Process implemented in the college as well as innovation practices and methodologies using in curriculum and co-**IQAC** also instructed to the teachers curriculum. participate The Conference/Seminar/Workshop and present and publish a paper in National and International reputed Journal. With this IQAC also instructed to develop proper students' support system in the college to improve quality culture in the campus.

**Action Taken Report** 

The IQAC discussed on Teaching, Learning and Evaluation Process implemented in the college as well as innovation practices and methodologies using in curriculum and co-curriculum. The IQAC also instructed to the teachers to participate in Conference/Seminar/Workshop and present and publish a paper in National and International reputed Journal. With this IQAC also instructed



to develop proper students' support system in the college to improve quality culture in the campus and suggested different methods to improvement and IQAC and faculty members also working in this direction.

Date: 3<sup>rd</sup> January, 2017

#### **Minutes**

The IQAC meeting called today under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil and discussion made on future plan and perspective plan of the IQAC about Assessment and Accreditation of NAAC for 3<sup>rd</sup> Cycle. With this IQAC also discussed on quality related issues like Teaching, learning and evaluation as well as feedback, research, innovation and egovernance along with enhancement of student participations in different co-curricular and extracurricular activities organize by the college or outside the college along with the IQAC also doing planning for expected visit of Screening Committee for verification and screening the documents of Dr. Sanjay W. Bhole (Political Science), Mr. Shyam J. Salunkhe (Commerce), Dr. Prashant S. Deshmukh (History) and Mr. Amar V. Jawale (Economics).

**Action Taken Report** 

The discussion made on future plan and perspective plan of the IQAC about Assessment and Accreditation of NAAC for 3<sup>rd</sup> Cycle. With this IQAC also discussed on quality related issues like Teaching, learning and evaluation as well as feedback, research, innovation and egovernance along with enhancement of student participations in different co-curricular and extracurricular activities organize by the college or outside the college and result being that the faculty are encouraged and participated, presented and published their research work in reputed journal and students also participated in various extracurricular activities organized by the college and outside college, along with the IQAC also doing planning for expected visit of Screening Committee for verification and screening the documents of Dr. Sanjay W. Bhole (Political Science), Mr. Shyam J. Salunkhe (Commerce), Dr. Prashant S. Deshmukh (History) and Mr. Amar V. Jawale (Economics).

Date: 13th January, 2017

The IQAC called special meeting today on the occasion of visit North Maharashtra University, Jalgaon for verification and screening the documents for promotion and placement of Dr. Sanjay W. Bhole (Political Science), Mr. Shyam J. Salunkhe (Commerce), Dr. Prashant S. Deshmukh (History) and Mr. Amar V. Jawale (Economics) and evaluated all the documents of the said candidates.

**Action Taken Report** 

The IQAC called special meeting today on the occasion of visit North Maharashtra University, Jalgaon for verification and screening the documents for promotion and placement of Dr. Sanjay W. Bhole (Political Science) (06/07/2010), Mr. Shyam J. Salunkhe (Commerce) (Due Date: 25/11/2010), Dr. Prashant S. Deshmukh (History) (Due Date: 03/10/2010) and Mr. Amar V. Jawale (Economics) (Promotion Date: 27/07/2014) and evaluated all the documents of the said



candidates and placed or promoted them on their due/promotion date from Stage I (AGP Rs. 6000/-) to Stage II (AGP Rs. 7000) and sending their proposals to Joint Director, Higher and Technical Education, Jalgaon Region, Jalgaon for Pay fixation.

Date: 21st March, 2017

#### Minutes

The IQAC Meeting held on 21st March, 2017 to discuss and evaluation of Proposal of Promotion under CAS under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil and IQAC Mr. N. S. Sawale (Associate Professor) were attended this meeting and following issues will be discussed and the decision had been taken.

1. Discussion made on Proposal of Dr Sanjay Wamanrao Bhole (Assistant Professor in Political Science) for promotion under CAS for Stage II to Stage III (for AGP Rs. 8000/-).

2. Discussion made on Proposal of Mr. Shyam Jivan Salunkhe (Assistant Professor in Commerce) for promotion under CAS for Stage II to Stage III (for AGP Rs. 8000/-).

**Action Taken Report:** 

The IQAC and Evaluation committee discussed and evaluated the proposal of Dr. Sanjay Wamanrao Bhole (Political Science) and Mr. Shyam Jivan Salunkhe (Commerce) for promotion under CAS and both candidates found eligible for promotion and after the scrutiny of the proposal evaluation sheet sent to the North Maharashtra University, (KBCNMU), Jalgaon for Screening Committee.

Screening Committee appointed by the North Maharashtra University, Jalgaon also found eligible to promotion and both candidate were promoted and placed on next state i.e. Stage II to Stage III (for AGP Rs. 8000/-).

Date: 24th March, 2017

The IQAC Meeting held on 24<sup>th</sup> March, 2017 to discuss and evaluation of Proposal of Promotion under CAS under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil, and Member Mr. N. S. Sawale (Associate Professor), Mr. Shyam J. Salunkhe (IQAC Coordinator) and Dr. S. D. Chaudhari (Invitee Director of Physical Education) were attended this meeting and following issues will be discussed and the decision had been taken.

1. Discussion made on Proposal of Mr. Mahesh Ramakant Patil (Director of Physical Education) for promotion under CAS for Stage I to Stage II (for AGP Rs. 7000/-). 2. Discussion made on Proposal of Mr. Rohidas Dhondiba Gaware (Assistant Professor in

Hindi) for promotion under CAS for Stage I to Stage II (for AGP Rs. 7000/-). 3. Discussion made on Proposal of Mr. Vasant Nanarao Patange (Assistant Professor in

Economics) for promotion under CAS for Stage I to Stage II (for AGP Rs. 7000/-).

The IQAC and Evaluation committee discussed and evaluated the proposal of Mr. Mahesh Ramakant Patil (Director of Physical Education) Mr. Rohidas Dhondiba Gaware (Hindi) and Mr. Vasant Nanarao Patange (Economics) for promotion under CAS and both candidates found



eligible for promotion and after the scrutiny of the proposal evaluation sheet sent to the North Maharashtra University, (KBCNMU), Jalgaon for Screening Committee. Screening Committee appointed by the North Maharashtra University, Jalgaon also found eligible to promotion and both candidate were promoted and placed on next state i.e. Stage I to Stage II (for AGP Rs. 7000/-).

Date: 30th March, 2017

#### **Minutes**

The IQAC Meeting held on 30<sup>th</sup> March, 2017 to discuss and evaluation of Proposal of Promotion under CAS under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil, and Member Mr. N. S. Sawale (Associate Professor) and Mr. Shyam J. Salunkhe (IQAC Coordinator) were attended this meeting and following issues will be discussed and the decision had been taken.

1. Discussion made on Proposal of Mr. Dinesh Prakash Patil (Assistant Professor in English) for promotion under CAS for Stage I to Stage II (for AGP Rs. 7000/-).

2. Discussion made on Proposal of Mrs. Sujata Chandrakant Patil (Assistant Professor in Commerce) for promotion under CAS for Stage I to Stage II (for AGP Rs. 7000/-).

**Action Taken Report** 

The IQAC and Evaluation committee discussed and evaluated the proposal of Mr. Dinesh Prakash Patil (English) and Mrs. Sujata Chandrakant Patil (Commerce) for promotion under CAS and both candidates found eligible for promotion and after the scrutiny of the proposal evaluation sheet sent to the North Maharashtra University, (KBCNMU), Jalgaon for Screening

Screening Committee appointed by the North Maharashtra University, Jalgaon also found eligible to promotion and both candidate were promoted and placed on next state i.e. Stage I to Stage II (for AGP Rs. 7000/-).

Date: 1st April, 2017

The IQAC Meeting held on 1st March, 2017 to discuss and evaluation of Proposal of Promotion Minutes under CAS under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil, and Member Mr. N. S. Sawale (Associate Professor) and Mr. Shyam J. Salunkhe (IQAC Coordinator) were attended this meeting and following issues will be discussed and the decision had been taken.

1. Discussion made on Proposal of Mr. Bhushan Dnyandeo Patil (Assistant Professor in Marathi) for promotion under CAS for Stage I to Stage II (for AGP Rs. 7000/-). 2. Discussion made on Proposal of Dr. Prashant Sudhakarrao Deshmukh (Assistant Professor in

History) for promotion under CAS for Stage II to Stage III (for AGP Rs. 8000/-).

The IQAC and Evaluation committee discussed and evaluated the proposal of Mr. Bhushan Dnyandeo Patil (Marathi) and Dr. Prashant Sudhakarrao Deshmukh (History) for promotion under CAS and both candidates found eligible for promotion and after the scrutiny of the proposal evaluation sheet sent to the North Maharashtra University, (KBCNMU), Jalgaon for Screening Committee Screening Committee appointed by the North Maharashtra University,



Jalgaon also found eligible to promotion and both candidate were promoted and placed on next state i.e. Stage I to Stage II (for AGP Rs. 7000/-) and Stage II to Stage III (Rs. 8000/-).

Date: 7th April, 2017

#### Minutes

The IQAC meeting held today under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil to formulate Revised IQAC as per the guidelines of NAAC and also discussed and instructed to the faculty members for submission of following documents.

1. Formulation of IQAC as per the Revised guidelines of the NAAC, Banglore

2. Submission of Confidential Report (CR) 2016-17.

3. Submission of Self-Appraisal Report and Personal Report 2016-17.

4. Submission of API/PBAS form 2016-17.

- 5. Submission of Subject wise, Gender wise, Category wise student's strength 2016-17.
- 6. Submission of Annual Teaching Diary and Attendance 2016-17.
- 7. Submission of Subject wise Result (After Declaration) 2016-17.
- 8. Submission of detail records of Casual Leave, Duty Leave and Medical Leave, etc.

**Action Taken Report** 

1. The IQAC and The Principal instructed to the all faculty members to submit Confidential Report (CR), Self-Appraisal Report, Personal Report, Teaching Diary, Attendance and the record of leaves, etc. for the year 2016-17.

2. Also instructed to submit API/PBAS form as UGC and University guidelines.

3. Subjectwise, Genderwise, Category wise, Students strength and Result after declaration

4. The committee formulates the Revised IQAC as per the NAAC guidelines.

	Composition of IQA	7 7	
Sr.	<b>Designation</b> of	Name of Committee	Institutional Designation
No.	Committee	Members	
1	Chairperson	Dr. Vasudeo R. Patil	Principal
2	Member of	Mr. Sanjay B. Garud	Chairman, The Shendurni Sec. Edu.
	Management		Coop. Society Ltd. Shendurni
	3	Mr. Kishor M. Patil	Director, The Shendurni Sec. Edu. Coop.
			Society Ltd. Shendurni
	Administrative Officer	Mr. Satish K. Baviskar	Office Superintendent
3		Mr. Amar V. Jawale	HoD, Economics
	Nomination from Local Society Nominee from Employer/Industrialist/	Dr. Prashant S. Deshmukh	HoD, History
		Mr. Bhushan D. Patil	Asst. Professor
		Mr. Dinesh P. Patil	Asst. Professor
		Mr. Rohidas D. Gaware	Asst. Professor
		Mrs. Sujata C. Patil	Asst. Professor
		Mr. Dhamma H. Dhargave	Librarian
		Mr. V. P. Wagh	Alumni
5		Smt. Yogita P. Chaudhari	Alumni
		Dr. Paresh. V. Dalal	External Expert
6		Mr. Dagadu J. Gujar	Industrialist
	Stakeholder		II I F It . of Commoran
	Coordinator/Director	Mr. Shyam J. Salunkhe	Head, Faculty of Commerce
7	Coordinaton		. \ a/



PRINCIPAL
Appasaheb R.B.Garud Art's
Commerce & Science College,
Shendurni- 424204 Tal-Jamner
Dist- Jalgaon (M.S.)

Date: 31st July, 2017

#### Minutes

1. Discussion made of AQAR 2016-17

- 2. The IQAC motivate the Digital Communication system in the Teaching-Learning-Evaluation, etc.
- 3. The IQAC motivated the teachers and students to participate in research and extension activities.
- 4. The IQAC also motivated the teachers to publish research paper/articles in UGC listed National, International (Referred/Indexed) Journal with impact factor.
- 5. The IQAC, motivate the teachers to participate and presented a paper in National and International conference, seminars and workshop as well as also instructed to the teachers to publish books, chapters in with reputed publishers.

6. The IQAC distributed the AQAR and SSR criteria to teachers to work on it to prepare AQAR

2017-18 and SSR for Assessment Accreditation 3<sup>rd</sup> Cycle.

- 7. The IQAC also discussed on functioning and Registration of Alumni Association and instructed to open Joint Account with name of Prof Yogita Pandurang Chaudhari and Mr. Hitendrakumar Ramesh Garud.
- 8. Use of ICT in day-day to communication and administrative activities should be introduced.

9. The IQAC also discussed on Internal Audit System for Research Project.

10. The IQAC discussed and introduced TSR (Teachers Social Responsibility) and CSR (Corporate Social Responsibility) by adopting village under scheme of "Gram Vikas Vidyarthi Mandal.

11. The IQAC also instructed to the teachers to submit the proposal for organizing conferences,

seminar and workshops, etc.

**Action Taken Report** 

1. The all the IQAC members and faculty members were discussed on AQAR 2016-17 and proceed for further action.

2. The IQAC motivated the Digital Communication system in the Teaching-Learning-Evaluation, etc. and teachers have been utilizing ICT different related activities which promote teaching, learning, etc.

3. The IQAC motivated the teachers and students to participate in research and extension

activities.

4. The IQAC also motivated the teachers to publish research paper/articles in UGC listed National, International (Referred/Indexed) Journal with impact factor.

5. The IQAC, motivated the teachers to participate and presented a paper in National and International conference, seminars and workshop as well as also instructed to the teachers to publish books, chapters in with reputed publishers and the result being many teachers were trying and published their genuine work in books, edited books and conference proceeding,

The IQAC distributed the AQAR and SSR criteria to teachers to work on it to prepare AQAR

2017-18 and SSR for Assessment Accreditation 3<sup>rd</sup> Cycle.

7. The IQAC also discussed on functioning and Registration of Alumni Association and instructed to open Joint Account with name of Prof Yogita Pandurang Chaudhari and Mr.



Hitendrakumar Ramesh Garud, the Alumni Association proceed for registration and also opened a saving bank account in Nationalized bank with name of Alumni Coordinator and Secretary respectively.

8. The IQAC also inducted use of ICT in day-day to communication and administrative

9. The IQAC also discussed on Internal Audit System for Research Project and decided the policy for research.

- 10. The IQAC discussed and introduced TSR (Teachers Social Responsibility) and CSR (Corporate Social Responsibility) by adopting village under scheme of "Gram Vikas Vidyarthi Mandal and teachers have adopted different villages under Village Adoption Scheme.
- 11. Different faculties and departments were motivated to submit conference proposal and Faculty of Commerce and Department of Economics were submitted the proposal for organizing One Day National Multidisciplinary Conference on "Digital Payment System and Rural India" for financial assistance.

## Date: 31st August, 2017

#### **Minutes**

The IQAC meeting held today under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil to successfully organize One Day National Multidisciplinary Conference on "Digital Payment System and Rural India" on 7th October, 2017 and following decision have been taken in this meeting.

1. The IQAC formulate different committees and assign duties and responsibilities to

successfully organize National Conference in the College.

2. The IQAC also assign and formulate research committee to collect research paper and

articles for reviewing and publishing the UGC listed Journal.

3. The instructed to the IQAC and Faculty of Commerce to send Letter of Thanks to North Maharashtra University, Jalgaon for sanctioning the National Conference.

# **Action Taken Report**

The IQAC formulate different committees and assigned duties and responsibilities to successfully organize National Conference in the College.

2. The IQAC also assigned and formulate research committee to collect research paper and articles for reviewing and publishing the UGC listed Journal and instructed to the committee members for further action.

3. The IQAC and Faculty of Commerce sent Letter of Thanks to North Maharashtra University,

Jalgaon for sanctioning the National Conference.

# Date: 4th December, 2017

The IQAC conducted a meeting today under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil and discussed the following issues.



The IQAC and faculty members were discussed on revised guidelines issued by NAAC for Assessment and Accreditation.

2. The IQAC discussed about SSS (Student Satisfaction Survey).

- 3. The IQAC discussed on future publication of edited books on life of Former Prime Minister Indira Gandhi and Ex. Dy. Prime Minister Sardar Vallabhbai Patel through EPOCH Making Center of Social Thinkers i.e. Indira Gandhi Study Center and Sardar Patel Study Centre run by the college with the Financial Assistance of University Grant Commission, New Delhi, XII Plan.
- 4. Those faculty members are eligible for Promotion under CAS, instructed to submit proposal within prescribed time frame.

5. The IQAC also finalize to conduct "Students-Parent-Teachers" Meet, etc.

6. The IQAC has to conduct Local Screening and Evaluation Meet for those eligible teachers are submitted proposal for promotion under CAS and instructed to call Screening Committee as per UGC, New Delhi and University guidelines.

**Action Taken Report** 

1. The IQAC and faculty members were discussed on revised guidelines issued by NAAC for Assessment and Accreditation and process started for preparation of SSR as per revised guidelines.

2. The IQAC discussed about SSS (Student Satisfaction Survey) and instructed to all the faculty members to create awareness about SSS in the students and instructed to students to create

and use of email ID.

- 3. The IQAC discussed on future publication of edited books on life of Former Prime Minister Indira Gandhi and Ex. Dy. Prime Minister Sardar Vallabhbai Patel through EPOCH Making Center of Social Thinkers i.e. Indira Gandhi Study Center and Sardar Patel Study Centre run by the college with the Financial Assistance of University Grant Commission, New Delhi, XII Plan and forming a committee to collect a research paper and articles on said social thinkers.
- 4. Those faculty members are eligible for Promotion under CAS, instructed to submit proposal within prescribed time frame.

5. The IQAC also finalize to conduct "Students-Parent-Teachers" Meet, etc.

6. The IQAC has to conduct Local Screening and Evaluation Meet for those eligible teachers are submitted proposal for promotion under CAS and instructed to call Screening Committee as per UGC, New Delhi and University guidelines.

# Date: 26th April, 2018

#### **Minutes**

The IQAC conducted the Meeting today under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil and following issues were discussed in the meeting.

1. As per the instruction of IQAC, personal report of every faculty member was discussed.

2. The Principal instructed to the all the faculty members to fill up Confidential Report (CR) for

the year 2017-18.

3. The IQAC, taken a decision of application of promotion under CAS received from faculty members i.e. Dr. Yogita Pandurang Chaudhari (Commerce), Mr. Ajinath Nanarao Jivrag (Geography) and Mr. Dhamma Harichandra Dhargave (Librarian) for Stage I to Stage II



(AGP Rs. 6000 to Rs. AGP Rs. 7000) with this application of Mr. Bhushan Dnyandeo Patil (Marathi) for Stage II to Stage III (AGP Rs. 7000 to Rs. AGP Rs. 8000) and application received for the post of Associate Professor under CAS Promotion of Dr. Sanjay Wamanrao Bhole (Political Science), Dr. Shyam Jivan Salunkhe (Commerce) and Dr. Prashant Sudhakarrao Deshmukh (History) for Stage III (AGP Rs. 8000/-) to Stage IV (AGP Rs. 9000/-).

4. The IQAC discussed on the issue of formation of Research Work Recognition Committee to motivate faculty members for participation, presentation and publication of research paper or articles in conferences seminars and also instructed to students and teachers for submission of minor research project at college level.

5. The IQAC also discussed and instructed to submit required data for AQAR 2017-18.

### **Action Taken Report**

1. As per the instruction of IQAC, personal report of every faculty member was discussed and suggested to improve academic and research work as per requirement.

2. The Principal instructed to the all the faculty members to fill up Confidential Report (CR) for the year 2017-18 and all the faculty member and non-teaching staff were filled confidential reports.

3. The IQAC, scrutinized and evaluated the of application and proposal of promotion under CAS received from faculty members i.e. Dr. Yogita Pandurang Chaudhari (Commerce), Mr. Ajinath Nanarao Jivrag (Geography) and Mr. Dhamma Harichandra Dhargave (Librarian) for Stage I to Stage II (AGP Rs. 6000 to Rs. AGP Rs. 7000) with this application and proposal received for the post of Associate Professor under CAS Promotion of Dr. Sanjay Wamanrao Bhole (Political Science), Dr. Shyam Jivan Salunkhe (Commerce) and Dr. Prashant Sudhakarrao Deshmukh (History) for Stage III (AGP Rs. 8000/-) to Stage IV (AGP Rs.

4. The IQAC discussed on the issue of formation of Research Work Recognition Committee to motivated faculty members who participated, presented and published research paper or articles in conference as well as seminars and also instructed to students and teachers for

submission of minor research project at college level.

5. The IQAC also discussed and instructed to submit required data for AQAR 2017-18.

Appasaheb R.B.Garud Art's Commerce & Science College, Shendurni- 424204 Tal-Jamner Dist-Jalgaon (M.S.)

Date: 15th June, 2018

#### **Minutes**

The IQAC conducted today on 15th June, 2018 i.e. first day new academic year 2018-19 under the Chairmanship of Dr. Vasudeo Ramesh Patil to planning and implementation of perspective plan of the academic year 2018-19 and also discussed the on the following issues.

1. The IQAC has to prepare and submission of AQAR 2017-18 within prescribed time frame.

2. The IQAC instructed to the all the faculty members to enhancement of student enrollment in the college for different programmes and courses.

3. The IQAC also instructed to the faculty members to submit proposals for organizing

conferences, seminars and workshops, etc. in the colleges.

4. The IQAC instructed to all faculty members to submit research proposals for financial

assistance to different funding agencies for MRP, VCRMS, etc.

5. The IQAC discussed on the issue of formation of Research Work Recognition Committee to motivate faculty members for participation, presentation and publication of research paper or articles in conferences as well seminars.

6. The IQAC again instructed and asked proposal for promotion under CAS as UGC, New Delhi and University guidelines from eligible faculty member, 3 months before due date.

7. The IQAC also initiated the process of NAAC Assessment and Accreditation as per revised

guidelines for 3<sup>rd</sup> Cycle.

8. The IQAC and The Principal instructed to the all faculty members to submit Confidential Report (CR), Self-Appraisal Report, Personal Report, Teaching Diary, Attendance and the record of leaves, etc. for the year 2017-18 for preparing AQAR Report 2017-18 as well as AISHE and DHE MIS purpose.

9. The IQAC also instructed to all the Head of the Departments and teachers to introduced Career Oriented courses, Certificate Courses or industry support courses/programmes in

college.

# **Action Taken Report**

1. The IQAC has to prepared and submitted of AQAR 2017-18 within prescribed time frame.

2. The IQAC instructed to the all the faculty members actively participated in admission process and trying to enhancement of student enrollment in the college for different programmes and courses.

3. As per the instruction of IQAC, Faculty of Commerce, Department of Economics, Department of History and IQAC preparing proposals for organizing National Conference on

following theme:

i. "Implementation and Impact Goods and Service Tax on Rural Economy

ii. "Historiography: Recent Trends in History Writing-Local History of Khandesh.

iii. "Implementation and Effects of E-Governance and Office Automation seminar for Non-

Teaching Staff.

iv. "Role of IQAC in Assessment and Accreditation of NAAC as per Revised Guidelines" Workshop for Principals, IQAC Coordinators, Members, etc.



The IQAC discussed on the issue of established of Research Work Recognition Committee to motivate faculty members for participation, presentation and publication of research paper or articles in conferences as well seminars.

5. The IQAC again instructed and asked proposal for promotion under CAS as UGC, New Delhi and University guidelines from eligible faculty member, 3 months before due date and Dr. Yogita P. Chaudhari (Commerce) and Dr. Ajinath N. Jivrag (Geography) submitted their proposal for the Stage I (AGP Rs. 6000/- to Stage II (AGP Rs. 7000/-).

6. The IQAC also initiated the process of NAAC Assessment and Accreditation as per revised

guidelines for 3<sup>rd</sup> Cycle.

7. The IQAC and The Principal instructed to the all faculty members to submit Confidential Report (CR), Self-Appraisal Report, Personal Report, Teaching Diary, Attendance and the record of leaves, etc. for the year 2017-18 for preparing AQAR Report 2017-18 as well as AISHE and DHE MIS purpose and all the faculty members were submitted all the required details and reports to the IQAC for said purpose.

8. The IQAC also instructed to all the Head of the Departments and teachers to introduced Career Oriented courses, Certificate Courses or industry support courses/programmes in college and this academic year faculty of commerce, faculty of humanities introduced

difference life learning skill and employability skill courses in the college.

Date: 2-4 July, 2018

**Minutes** 

The IQAC conducted Special meeting Session for evaluating proposal of promotion of Dr. Yogita P. Chaudhari (Commerce) and Dr. Ajinath N. Jivrag (Geography) under CAS under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil and also taken a decision to distribute NAAC Criteria and appointed Criteria wise Chairman.

**Action Taken Report** 

The IQAC accepted the proposal for evaluating Proposal of Promotion of Dr. Yogita P. Chaudhari (Commerce) and Dr. Ajinath N. Jivrag (Geography) for Stage I (AGP Rs. 6000/-) to Stage II (AGP Rs. 7000/-) and after the evaluation of proposal, the IQAC found eligible for promotion and sending the to the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon to verification by the Screening Committee. The IQAC also assigned and distributed NAAC Assessment and Accreditation Criteria to Criteria Chairman for 3<sup>rd</sup> Cycle as per revised guidelines of NAAC.

Date: 10<sup>th</sup> July, 2018

The IQAC conducted the meeting today under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil along with Management Representative Shri. Dadasaheb Sanjayrao Garud, Chairman, The Shendurni Secondary Education Co-op. Society, Ltd. Shendurni to overlook the Academic results of various programme for examination conducted during March and April, 2018 as well as to discussed on activities organized by the IQAC, AQAR 2017-18 and also



finalize the NAAC Steering Committee and distributed the appointment order to the Criteria wise Chairman and Co-Chairman.

**Action Taken Report** 

Shri. Dadasaheb Sanjayrao Garud, Chairman, The Shendurni Secondary Education Co-op. Society, Ltd. overlooked the course wise results and if any results found unsatisfactory, asked the reasons and also instructed to the teachers for improvements. With this the committee discussed on status of AQAR 2017-18 and also issued appointment order to criteria Chairman, Co-Chairman and Member for initializing NAAC Assessment and Accreditation process as per revised guidelines of NAAC for and Co-options.

Sr.	Criterion No. and Title		·
No.	and Title	Name of the Teachers	Position
1	Criterion I Curricular Aspects		
	- Curricular Aspects	Dr. Sanjay W. Bhole	Chairman
		Mr. Mahesh R. Patil	Member
2	Criterion II Teaching Learning and	Mr. Sandip E. Drakshe	Member
	Criterion II Teaching, Learning and Evaluation		Chairman
	2 variation	Dr. Sujata C. Patil	Member
		Mr. Nilesh P. Bari	Member
3	Criterion III Day 1	Mr. Rahul. S. Garud	Member
3	Criterion III Research, Innovations and Extensions		Chairman
	Extensions	Mr. Bhushan D. Patil	Member
4	Critorian IV I C	Mr. Sharad B. Patil	Member
4	Criterion IV Infrastructure and Learning Resources	Mr. Amar V. Jawale	Chairman
5		Mr. D. H. Dhargave	Member
3	Criterion V Students, Support and		Chairman
	Progression	Dr. Vasant N. Patange	Member
		Ms. Varsha Pawar	Member
6	Criterion VII Governance, Leadership	Mr. Nina S. Sawale	Chairman
	and Management	Dr. Shyam J. Salunkhe	Member
_		Ms. PratikshaGaikwad	Member
7	Criterion VII Institutional Values and	Mr. Dinesh P. Patil	Chairman
	Best Practices	Dr. Rohidas D. Gaware	Member
1.2		Ms. SurekhaNikam	Member

Date: 23<sup>rd</sup> July, 2018

#### **Minutes**

The IQAC meeting held today under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil, and discussed the issue of Environment Consciousness, Green Audit, Carbon Audit, Environmental Audit, etc.

**Action Taken Report** 

The IQAC and all the faculty members unanimously took a decision to avoid any vehicle to come in the college, once in a week. Therefore all the faculty members and students are observed every Friday of the week as "No Vehicle Day" to reduced pollution, to save lubricants/petrol to



keep pollution free and environment friendly campus, and "No Vehicle Day" introduced from 27<sup>th</sup> July, 2018.

Date: 4th September, 2018

#### Minutes

The IQAC conducted the meeting under the Chairmanship of Dr. Vasudeo Ramesh Patil and discussed the Assessment and Accreditation Report of First Cycle and Second Cycle after presentation.

**Action Taken Report** 

The IQAC coordinator, Dr. Shyam Jivan Salunkhe was presented NAAC Assessment and Accreditation Report of First Cycle and Second Cycle and made a discussion on recommendation made by the NAAC Peer Team at the time visit and also taken a decision to implement recommendations as per requirement.

Date: 8th September, 2018

#### **Minutes**

The IQAC conducted a meeting today in Department of English for discussion and preparation of A&A (Academic and Administrative) as well as Academic and Qualitative Audit 2018, which will be conducted through Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgoan, on the occasion of this meeting instructed to the all the faculty members for collecting and providing require data on or before 15<sup>th</sup> September, 2018.

**Action Taken Report** 

The IQAC prepare and collected data and filled in prescribed format provided by KBCNMU, Jalgaon Academic and Qualitative Audit and Academic and Qualitative Audit Committee of KBCNMU, Jalgaon visited on 20<sup>th</sup> September, 2018 and also mention good remark about the college.

Date: 10th October, 2018

#### **Minutes**

The IQAC conducted the special meeting under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil on demand and for evaluating proposal of promotion under CAS for the post of Associate Professor of Dr. Sanjay Wamanrao Bhole (Political Science), Dr. Shyam Jivan Salunkhe (Commerce) and Dr. Prashant Sudhakarrao Deshmukh (History), and the IQAC taken a decision to accept and evaluate a proposal for promotion under CAS for Stage III (AGP Rs. 8000/-) to Stage IV (AGP Rs. 9000/-).

**Action Taken Report** 

The IQAC accepted and evaluated the proposal of promotion under CAS for the post of Associate Professor of Dr. Sanjay Wamanrao Bhole (Political Science), Dr. Shyam Jivan Salunkhe (Commerce) and Dr. Prashant Sudhakarrao Deshmukh (History), and the IQAC found eligible for the promotion on due date i.e. Dr. Sanjay Wamanrao Bhole (6<sup>th</sup> July, 2018), Dr.



Prashant Sudhakarrao Deshmukh (3<sup>rd</sup> October, 2018) and Dr. Shyam Jivan Salunkhe (25<sup>th</sup> November, 2018) and sending proposal to KBCNMU, Jalgaon for Verification and Evaluation to API Committee.

Date: 30<sup>th</sup> April, 2019

#### Minutes

The IQAC conducted the Meeting today under the Chairmanship of Principal Dr. Vasudeo Ramesh Patil and following issues were discussed in the meeting.

1. The IQAC, taken a decision to call application of promotion under CAS and also instructed to submit API form for the year 2018-19 with supporting documents.

2. The IQAC also instructed to the all faculty members to submit required information for ISO 2009-2015

3. The Principal instructed to the all the faculty members to fill up Confidential Report (CR) for the year 2017-18.

4. The IQAC also instructed to submit Criteria wise work done report to the IQAC

5. The IQAC also discussed and instructed to submit required data and departmental reports, committee report, personal report, attendance report, teaching diary, students strength (subject wise, gender wise, category wise, percentage wise, etc.) and results (after declaration) for AQAR 2017-18.

**Action Taken Report** 

1. The IQAC, taken a decision to called application of promotion under CAS and also instructed to submit API form for the year 2018-19 with supporting documents from eligible teachers and received application and proposal for promotion under CAS from Dr. Dinesh Prakash Patil (Enlglish), Mr. Amar Vasant Jawale (Economics) for Stage II (AGP Rs. 7000/-) to Stage III (AGP Rs. 8000/-) and Mr. Dhamma Harichandra Dhargave (Librarian) for Stage I (AGP Rs. 6000/-) to Stage II (AGP Rs. 7000/-)

2. The IQAC also instructed to the all faculty members to submit required information for ISO 2009-2015

3. The Principal instructed to the all the faculty members to fill up Confidential Report (CR) for the year 2017-18 and collected from the teachers.

4. The IQAC also instructed to submit Criteria wise work done report to the IQAC and collected required data from all the faculty members.

5. The IQAC also discussed and instructed to submit required data and departmental reports, committee report, personal report, attendance report, teaching diary, students strength (subject wise, gender wise, category wise, percentage wise, etc.) and results (after declaration) for AQAR 2017-18.

Date: 21st May, 2019

#### **Minutes**

The IQAC, called special meeting to taken a decision and evaluation of proposal of promotion under CAS of Dr. Dinesh Prakash Patil (Enlglish), Mr. Amar Vasant Jawale (Economics) for Stage II (AGP Rs. 7000/-) to Stage III (AGP Rs. 8000/-) and Mr. Dhamma Harichandra Dhargave (Librarian) for for Stage I (AGP Rs. 6000/-) to Stage II (AGP Rs. 7000/-).



**Action Taken Report** 

The IQAC, called special meeting to taken a decision and evaluated the proposal of promotion under CAS of Dr. Dinesh Prakash Patil (Enlglish), Mr. Amar Vasant Jawale (Economics) for Stage II (AGP Rs. 7000/-) to Stage III (AGP Rs. 8000/-) and Mr. Dhamma Harichandra Dhargave (Librarian) for for Stage I (AGP Rs. 6000/-) to Stage II (AGP Rs. 7000/-) and submitted a verification and evaluation score with proposal to the KBCNMU, Jalgaon for verification and screening as per the university letter.

Appasaheb R.B. Garud Art's Commerce & Science College, Shendurni- 424204 Tal-Jamner : Dist-Jalgaon (M.S.)

